

University Canteen

BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat) (A State University recognized under Section 2(f) and 12(B) of the U.G.C. Act 1956)

Ref. No.....Dated.....

To

Sub.: Requirement of various Edible and Non-Edible items in the University Canteen on monthly basis.

(A)Approximately Edible items (Branded)

Sr.No.	Items	Brands	Quantity
1.	Maida	Chand tare	445 kg
2.	Salt	Tata	25 kg
3.	Refiend Oil	Fortune (in15 kg)	15 Tin
4.	Ghee	Raag,Rath,Gagan(in15 kg)	15 Tin
5.	Sugar	Double Refiend	500 kg
6.	Red Chilli powder	MDH	05 kg
7.	Haldi	MDH	01kg
8.	Garam Masala	MDH , 100 gm	03 kg
9.	Kitchen King	MDH, 100 gm	03 kg
10.	Chana Masala	MDH, 100 gm	02 kg
11.	Amchoor	MDH, 100 gm	02 kg
12.	Kashmiri Mirch	MDH, 100 gm	01 kg
13.	Kasoori Maithi	MDH, 25 gm	750 gm
14.	Besan (Mota)	Rajdhani	70 kg
15.	Nariyal Powder	Lion Brand	10 kg
16.	Baking Powder	Ajanta	20 pcs
17.	White Chhole	Dollar	30 kg
18.	Tea Leaves	Tata , 250 gm pack	10 kg
19.	Colour	Ajanta	100 gm
20.	Besan (Barik)	Rajdhani	10 kg
21.	Bread Pkt (300gm &600gm)	Britania	30-30 pkt
22.	Toffee Mango Bite	Parle	04 jar (17.920 kg)
23.	Toffee Melody	Parle	04 jar (10.948 kg)
24.	Namkeen Mix	Haldiram , 40-60 gm.	500 pcs

(B) Approximately Edible items (Unbranded)

Sr.No.	Items	Description	Quantity
1.	Tamarind (imli)	Brown in colour	100 kg
2.	Dhania whole		10 kg
3.	Zeera		01 kg
4.	Black Pepper whole		01 kg
5.	Black Salt		03 kg
6.	Ajwain		01 kg
7.	Big & small cardamom		100-100 gm
8.	Tejpatta		50 gm
9.	Ararote		05 kg
10.	Meetha Soda		01 kg
11.	Aluminium		250 gm
12.	Rangkaat		100 gm
13.	Sukha Aawla		500 gm
14.	Fen		240 pcs

(C) Approximately Vegetables required on monthly Basis for University Canteen

Sr.No.	Item	Specification	Quantity
1	Potato	Big Size	2000 kg
2	Ginger	Big Size	04 kg
3	Green Chilli	Big Size	05 kg
4	Coriandor		04 kg
5	Onion	Big Size	30 kg
6	Tomato	Red and Big Size	30 kg
7	Garlic	Big Size	01 kg
8	Carrot (Seasonal)	Red and Big Size	30 kg
9	Other vegetables items on demand		

(D) Approximately Cold Drinks required on monthly basis for University Canteen

Sr.No.	Item Description	Brand & Specification	Quantity
1	Cold-Drinks	Pepsi 600 ml.	480 Nos.
2	Cold-Drinks	Pepsi 2 ltr.	180 Nos.
3	Mango Drinks	Slice 600 ml.	240 Nos.
4	Mineral Water	Bisleri 1 ltr.	60 Nos.
5.	Mineral Water	Bisleri, Balley 200 ml.	300 Nos.

(E) Approximately Biscuits, Toffee etc. required on monthly basis for University Canteen

Sr.No.	Item/ product	Brands/Specification	Quantity
1	Biscuit 200gm	Priyagold Butter Bite, 200 gm	220 Nos.
2	Biscuit	Priyagold Mix Cream, 100 gm	1080 Nos.
3	Biscuit	Priyagold Mix Cream , 50 gm	280 Nos.
4	Biscuit Namkeen	Priyagold Snacks , 100 gm	216 Nos.
5	Mango Drink	Priyagold Treat , 160 ml.	600 Nos.
6	Hajmola Candy Toffee	Dabur	6 Jar (15 kg)

(F) Approximately Milk required on monthly basis for University Canteen

Sr.No.	Item	Brands/Packing	Quantity
1	Milk Fcm	Vita (500 ml.)	1000 Ltr.
2	Milk DTM	Vita (500ml.)	500 Ltr.

(G) Approximately Non-Edible items

Sr.No.	Item Description	Brands	Quantity
1.	Surf	Nirma	01 kg
2.	Vimbar		02 Set
3.	Paper Envelops (Small & Big)	Best Quality	10-10 kg
4.	Done(paper bowls) Samose	Best Quality	300 pkt
5.	Done(paper bowls)Bhature	Best Quality	100 pkt
6.	Plastic carry bags	Best Quality	15 kg
7.	Wooden spoon		1000 pcs
8.	Plastic pouch for chutney	Best Quality	5 pkt
9.	Rubber for chutney pouch		500 gm
10.	Sweet Boxes(500gm &1kg)	Best Quality	100-100 pcs
11.	Packing Bowels for tikki		100 pcs
12.	Disposal Glass (Tea)	Best Quality	5000 pcs
13.	Scrubber (plastic & Steel)		06-06 pcs
14.	Kastick Soda		01 kg

(H) Approximately Gas Cylinder required on monthly basis for University Canteen

Sr.No.	Item Description	Brands	Quantity
1	Small cylinder 14.2kg	Indane	16 pcs

Terms and Condition

1. Sealed quotation, complete in all respect, must reach the Office of Registrar by Registered post latest by **25th May 2017 by 2.00 p.m** The quotations/tenders received after due date and time or incomplete shall be rejected out rightly.
2. The quotation/tender shall be submitted in double envelope. The inner envelope shall be sealed and shall have the superscription "**QUOTATION: For the purchase of various edible and non edible items for university Canteen** " in response to enquiry No. _____ Dated _____, and due on **25th May 2017 by 2.00 p.m.**". The offer may be sent to the Registrar, BPS, Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat. The quotation/tender, where the superscription is not mentioned on the envelope by the Quotee, may not be entertained & the Quotation/Tender open by the committee on same date at 3.00P.M.
3. **The supplier has to deposit the amount of Rs. 5000/- as a earnest money.**
4. **The Supplying time of the aforesaid items will be 8.00 am morning on daily basis in the University Canteen.**
5. **If the supplier fails to deliver the required items on times more than 3 times in a month , the university will be hold his/her earnest money as a panality.**
6. **The period of this tender shall be valid till 31 March 2018.**
7. **The following charges and terms may be spelt out in your offer clearly:**
 - i. F.O.R. shall be BPSMV, Khanpur Kalan.
 - ii. The supplier / vender must Posses TIN No.
 - iii. Rates of VAT/Excise Duty (in percent), if any. Please note that the University does not issue form 'C' and 'D'
 - iv. Payment terms may also be mentioned in the quotation/tender letter.
 - v. The quoted rate for branded items/ products will be valid for the entire financial year i.e. up to 31 march 2018 & the rates foe perishable items which will be purchased on daily basis will be valid for 04 months & after that the committee will review the same.
 - vi. Misc. charges such as packing & Forwarding charges, Insurance charges etc. if any.
8. In spite of all the items mentioned in the purchased list if there will be any requirement for the University Canteen. The same will be purchased from approved Vender.
9. Quantity may increase or decrease without any notice.
10. No advance payment or payment against documents shall be made.
11. The acceptance of the quotation/tender shall rest with the university authority who does not bind himself to accept the lowest quotation/ Tender and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The undersigned also reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest. The purchase committee will have all rights reserved to recommend the product based on quality, specification or any other suitable criteria.
12. **In case, any other information/clarification is required, kindly contact at telephone no. 01263-283005 on any working day during office hours.**
13. The dispute, if any, shall be subject to the jurisdiction of Courts at Sonapat. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/distributors/dealers/suppliers etc. shall be invalid and shall have no legal sanctity.

14. Terms and conditions printed on Quotation/Invoice of the firm, if any, shall not be binding on the University, except those mentioned specifically on the supply order, and your acceptance of the order shall be considered as your agreement to all the terms and conditions contained in the order.

**Convener Purchase committee
University Canteen**