



Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonipat), Haryana-131305

Office No. 01263-283061, Fax No. 01263-283779, www.bpswomenuniversity.ac.in

Advt. No. Apr/Cont/2017

The University requires following Non-Teaching staff on re-employment / contract basis initially for one year:

Private Secretary - 01 , Assistant Registrar-01, Assistant-01, Clerk-01, Assistant Security Officer-01, Public Relations Officer-01

Age: Below 65 years as on the last date of application.

Remuneration: As per BPSMV Rules.

Qualification:

Private Secretary: The candidates who have superannuated not below the post of Deputy Registrar from Central /State University/ Institutes will be preferred on contract basis irrespective of qualifications prescribed for direct recruitment in the University.

Assistant Registrar: The candidates who have superannuated not below the post of Assistant Registrar from Central /State University/ Institutes will be preferred on contract basis irrespective of qualifications prescribed for direct recruitment in the University.

Assistant: The candidates who have superannuated not below the post of Assistant from Central /State University/ State Government/ Institutes will be preferred on contract basis irrespective of qualifications prescribed for direct recruitment in the University.

Clerk: The candidates who have superannuated not below the post of Clerk from Central /State University/ State Government / Institutes will be preferred on contract basis irrespective of qualifications prescribed for direct recruitment in the University.

Assistant Security Officer:

Essential:

Bachelor Degree and Good Physique. OR Retired JCO of the Indian Army OR Retired Sub Inspector / Assistant Sub Inspector of the Police.

Desirable

Experience as Security Officer.

Public Relations Officer: Post Graduate degree in journalism or Mass Communication or Public Relation and Advertisement from a recognised University with at least three years media experience in a Media Organisation (Print/Electronic Media) or Publicity/ Public Relations Organisation or Public Sector Undertaking/ Govt. Organisation/ University.

The interested persons possessing required qualification and relevant experience and willing to work at Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat may apply for the same and submit the filled up application form to the Registrar , BPSMV Khanpur Kalan , Distt-Sonepat (Haryana)-131305 through registered post up to 25-04-2017. The University reserves the right to increase/decrease the post as per University requirement.

The candidate may visit University website www.bpswomenuniversity.ac.in for further updates.

REGISTRAR



Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonipat), Haryana-131305

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Application form for Non-Teaching Post

Paste self
Attested
photograph

For office use

Application Form No..... **To be filed by Applicant**

Amount_____

████████████████████
Demand Draft No

Dated.....Amount-----

1. Name of the Post applied for :
2. Advertisement No. :
3. Name of the Candidate in block letter :
(As per Matric Certificate)
4. Father's/Husband's Name (block letters) :
5. a)Date of Birth :
- b)Place of birth with State :
6. Nationality :
7. Marital Status :
8. Present Postal Address :

9. Mobile No. : _____
10. AADHAR Number : _____

11. Permanent Address : _____

12 Academic/Professional qualification(attach self attested copies of mark sheets & certificates)

Sr. No	Examination passed	Board/University	Year of passing	Percentage of marks obtained	Division/Class	Subject/specialization

13. Do you belong to any reserved category :
 (Scheduled Caste/Backward Class(BC-A/BC-B)/
 EBPGC/Ex-Serviceman / Physically Handicapped).
 If yes, state the Category and attach the self attested copy
 of Certificate issued by the competent Authority.

14. Experience (Attach self attested copies of relevant certificates):

Sr. No	Organization/Dept.	Post Held	Basic Pay & Pay scale drawn/being drawn	From	To	Total experience	Reason for leaving

15. Details of present employment (Attach Employer's Certificate)

- a) Name of the organization :
- b) Designation :
- c) Pay Scale :
- d) Basic Pay :
- e) Date of Next increment :

- 16. Basic Pay acceptable :
- 17. Minimum joining period required :
- 18.. Any other relevant information :

Certified that the above information furnished by me in this application form is correct and true and nothing has been concealed therein. I also undertake to accept the liability for any action under the rules for any wrong-statement or concealment of facts on my part.

Place :

Date :

Signature of applicant