

B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan. (Sonapat)

(A State University recognized under Section 2(f) and 12(B) of the U.G.C. Act 1956)

Ref. No.....Dated.....

To

Sub.:- Requirement of various edible or non edible items in the University Guest House .

(A) Approximately Branded Items/ Products on monthly basis.

Sr. No	Item Description	Brands / Type	Quantity	Rate	Total Price
1.	Refined Flour	Rajdhani	05 kg		
2.	Wheat flour	Shakti bhog/ Aashirwad	80 kg		
3.	Makka Flour		02 kg		
4.	Daliya	Rajdhani	01 kg		
5.	Besan	Rajdhani	25 kg		
6.	Rice Spl.	Dawat/India Gate	15 kg		
7.	Rice	KRB-1 Basmati	75 kg		
8.	Rice thick	Parmal	30 kg		
9.	Desi ghee	Amul	02 kg		
10	Sooji	Rajdhani	05kg		
11	Poha	ō	02 kg		
12	Vermicilli	Bombino	05 kg		
13	Refined oil	Fortune	45 ltr. (3Tin)		
14	Mustard oil	Fortune	05 ltr.		
15	Olive oil	Figaro	01 ltr.		
16	Vanaspati ghee	Gagan	05 kg		

17	Green tea	Tatley/ lipton/	05 pkt.(45 gm)		
18	Sugar	Sac	50 kg		
19	White Sugar	Jind Wala	02 kg		
20	Brown Sugar		01 kg		
21	Suger Cane(Gud)		01 kg		
22	Sugar cube	Daurala	02 kg		
23	Sugar sachet	Trust classic	02 kg		
24	Sugar free	Natura	10 pkt.		
25	Soft drinks	Pepsi / cola	02 lit.(12 Bottle)		
26	Juices	Real/ Tropicana	01 lit (48 pkt.)		
27	Coffee powder	Nescafe/ bru	100 gm		
28	Coffee sachet	Nescafe/ bru	01 kg		
29	Milk powder sachet	Nestle	02 kg		
30	Tea bags	Taj/ tata	01 kg		
31	Tea leaves	Taj/ tata	04 kg		
32	Jam	Kisan	03 Bottle (500 gm each)		
33	Tomato sauce	Kisan/ maggi	05 lit		
34	Tomato sauce pouch	Kisan/ maggi	100 no.		
35	Chilli sauce	Tops/ chings	03 lit		
36	Vinegar	Tops/ chings	01 lit		
37	Soya sauce	Tops/ chings	01 lit		
38	White Pepper Powder	Catch	500 gm		
39	Black Pepper Powder	catch	500 gm		
40	Aji no motto	Golden Crown	500 gm		
41	Cocoa Powder	Cadbury	02 pkt		
42	Dry Mango Powder	Catch	02 kg		
43	Fenugreek leaves dry	Catch	500gm		
44	Chat masala	Catch	500gm		

45	Garam Masala	Catch	01 kg		
46	Red chilli powder	Catch	05 kg		
47	Red chilli whole		100 gm		
48	Kashmiri lal Mirch	Catch	500 gm		
49	Pickle	Pachranga	10 kg		
50	Salt	Tata	20 kg		
51	Hing	Ramdev	500 gm		
52	Mathi Dana		500 gm		
53	Dal Chini		250 gm		
54	Magaj		01 kg		
55	Sandha Salt		01 kg		
56	Chola masala	Catch	01 kg		
57	Sambhar masala	Catch	200gm		
58	Rajma Masala	Catch	500gm		
59	Poodina Powder	Catch	500 gm		
60	Coriander Powder	Catch	05kg		
61	Cocktail samosa	Haldiram	01 kg		
62	kachori	Haldiram	500gm		
63	Baking powder	Weikfield	04 pkt.		
64	Baking soda	Weikfield	100 gm		
65	Jaljeera powder	MDH	100 pouch		
66	Boondi	Pooja	02 kg		
67	Biscuit(Atta)	Pooja/ Dadima	10 pkt. (375 gm)		
68	Biscuit(jeera/ Ajwain)	Good day/Bakery/ Dadima	10 pkt.		
69	Biscuit (Nutrichoice)		05 pkt.		
70	Wafers	Lays	35 pkt.		
71	Edible colours	Ajanta/Bush	01bottle		
72	Vanilla essence	Ajanta/Bush	01bottle		
73	Rose water	Dabar	100 ml		
74	Namkeen	Haldiram	250 gm		
75	Custard powder	Tops	01 kg		
76	Corn flour	Weikfield	02 kg		
77	Honey	Dabar	½kg		
78	Saffron	MDH	10 pkt.		

79	Cornflakes	Kellogg's	02 kg		
80	Salted cashewnuts	Ramu / kalindi	02kg		
81	Salted almonds	Ramu / kalindi	02 kg		
82	Papad	Lizzat	01 kg		
83	Almonds	Plain	02 kg		
84	Cashew Nuts	Plain (Broken, 4 pcs.)	02 kg		

(B) Approximately Kirana store items (Branded) on monthly basis.

Sr No	Name of the items	Brands	Quantity		
1	Rajma		07 kg		
2	Malka Dal		03 kg		
3	Chana dal		07 kg		
4	Lobhiya		01 kg		
5	Black gram split		03 kg		
6	Kala chana whole		04 kg		
7	Urad whole		04 kg		
8	Urad split		05 kg		
9	Urad Washed		04 kg		
10	Chhola		10 kg		
11	Moong dal whole		04 kg		
12	Moong dal split		03 kg		
13	Moong dal (washed)		02 kg		
14	Massor whole		05 kg		
15	Masoor dal		03kg		
16	Arhar		07 kg		
17	Kuttu Flour		01 kg		
18	Sabodana		01 kg		
19	Green cardamom		100 gm		
20	Pistachios		100 gm		
21	Melon seed		100 gm		
22	Walnut		100 gm		
23	Chiwada		01 kg		
24	Polo Mint	Polo	10 pkt.		
25	Safal Peas		10 kg		

(C) Approximately Some other ingredients on monthly basis as & when required.

Sr No	Name of the items	Brands	Quantity		
1	Peperico	Golden crown	01 Bh		
2	Rose merry	Keya	100gm		
3	Oregano	Keya	100gm		
4	Thyme	Keya	100gm		
5	Rosemerry	Keya	100gm		
6	Pasta seasoning	Keya	100gm		
7	Chinese seasoning	Keya	100gm		
8	Basil	Keya	100gm		
9	Puffed twister	Rajdhani	1kg		
10	Coconut Water	Tetra pack	200 ml		
11	Pasta	Del monte	01kg		
12	Noodles	Tops	01pkt		
13	Sweet corn kernel	Del monte	01 tin		
14	Pineapple tin	Del monte(400 ml)	04 tin		
15	Fruit Cocktel Tin		01tin		
16	American frozen corn	Frozen	03 kg		
17	Chilli Flake	Keya	100 gm		

(C) Approximately Unbranded Items (Required on Monthly Basis)

1	Lej patta		100 gm		
2	Black Cardamom		250 gm		
3	Black pepper whole		250 gm		
4	Black salt		01 Kg		
5	Cardamom(Big)		250 gm		
6	Dates		01 kg		
7	Walnut		01 kg		
8	Peanuts		01 kg		
9	Raisins green		½ kg		

10	Chirongi		100 gm		
11	Dried Figs		01 kg		
12	Coconut powder		01 kg		
13	Coconut dry		½ kg		
14	Tamarind		01 kg		
15	Coriander Seeds		250 gm		
16	Cumin Seeds		02 kg		
17	Fennel Seeds (sweet)		½ kg		
18	Fennel Seeds (Plain)		½ kg		
19	Fenugreek seeds		500 gm		
20	Mustard Seeds		½ kg		
21	Nutmeg		200 gm		
22	Tamarind		01 kg		
23	Poopy seed		½ kg		
24	Sesame seed black		200 gm		
25	Sesame seed white		½ kg		
26	Pizza base		01 pkt		
27	Misri		01 kg		

(E) Approximately Dairy products required on daily Basis

Sr. No.	Name of the items	Brands	Quantity		
1	Cream	Amul	1/2 lit		
2	Panner	Amul	04 kg		
3	Butter	Amul	01 kg		
4	Lassi *	Amul	01 ltr.		
5	Cheese slice*	Amul/ Britannia	01(Pkt. of 10 pcs.)		
6	Chesses block*	Amul/ Britannia	400 gm		
7	Butter milk *	Amul	01 lit		
8	Sweet lassi *	Amul	01 lit		
9	Ice cream *	Amul	05 lit		
10	Cheese spread *	Amul	200 gm		
11	Milk maid *	Amul	½ kg		
12	Chocolate Syrup*		500 gm		
13	Nimbooz *	homemade	200 ml		

14	Sandwich Bread		02 pkt.		
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* As on required.

(F)Approximally Mineral water required on daily basis.

Sr No	Name of the items	Brands	Quantity		
1	Mineral water	Bislari / Kinley	01 lit		
2	Mineral water	Bislari / Kinley	500ml		
3	Mineral water	Bislari / Kinley	300 ml		
4	Mineral Water	Bislari/ Kinley/ Bailey	200 ml		
5	Mineral Water	Bislari/Bailey/ Kinley	250 ml		

(G) Approximately Non Edibles items (Required on Monthly basis)

Sr No	Items	Brands	Quantity		
1	Clean wrap	Rama	01 no		
2	Aluminum foil	Food wrap	01 kg		
3	Paper napkin	Mistique	01pkt		
4	Mosquito refill	All out	01refill		
5	Dettol (liquid)	Dettol	01bottle		
6	Dettol/Lifeboy (Soap)		40 gm		
7	Duster		Per pcs		
8	Cotton Cloth		Per Mtr		
9	Vim bar	Vim bar	01 pkt		
10	Toilet freshener	Odonil	01 pkt		
11	Detergent powder	Nirma	01kg		
12	Shampoo sachet	Clinic plus	01 sachet		
13	Hits spray	Hit	250ml		

14	Room freshener	Fresh-n-fresh	01 bottle		
15	Surface cleaner	Colin	01 bottle		
16	Toilet cleaner	Harpic	500 ml		
17	Toilet rolls	Daisy	01 pkt		
18	Tooth pick	Ambasdor	01 pkt		
19	Disposable glass	Papper/plastic	100pcs.		
20	Disposable bowl	Papper/plastic	100pcs.		
21	Disposable fork	Plastic	100pcs.		
22	Disposable spoons	Plastic	100pcs.		
23	Utensils/ All Cleaner	Scotch brite	01 no		
24	Ice		Silli		
25	Packing Box Big & Small	Plastic	½ Kg & 250gm		

(H) Approximately Sweet section (As when required)

1	kaju Burfi		01 kg		
2	Moong dal Burfi		01 kg		
3	khoya Burfi		01 kg		
4	Gulab Jamun		01 kg		
5	Rasgulla		01 kg		
6	Ras malai		01 kg		
7	Gajar ka halwa		01 kg		
8	khoya		01 kg		
9	Ghawer	Desi Ghee	01 kg		
10	Jalabi	Matu Ram	01 kg		
11	Gajar ki Burfi		01 kg		

(I) Approximately Fresh vegetable & fruits

Sr No	Vegetables	Brands	Quantity	Rate	
1	Baighan Big & round		01 kg		

2	Baighan Small Size		01 kg		
3	French Beans		01 kg		
4	beetroot		01 kg		
5	karela		01 kg		
6	lauki		02 kg		
7	Green Capsicum		01 kg		
8	Cabbage		01 kg		
9	Red Capsicum		01 kg		
10	Carrot		02 kg		
11	Cauliflower		04 kg		
12	Green Chili		200 gm		
13	Green Peas (Fresh)		01 kg		
14	Bhindi		01 kg		
15	Mushroom		½ kg		
16	Potato		07 kg		
17	Pumpkin Green		01 kg		
18	Pumpkin Red		01 kg		
19	Onion		07 kg		
20	Radish		01 kg		
21	Sweet Potato		01 kg		
22	Spinach		01 kg		
23	Raw mango		01 kg		
24	Raw banana		01 kg		
25	Parwal		01 kg		
26	Torie		01 kg		
27	Pudina		100 gm		
28	Garlic		250 gm		
29	Ginger		250 gm		
30	Green coriander		02 Bunch		
31	Lemon		250 gm		
32	Tomatoes		07 kg		
33	Cucumber		01 kg		
34	Green Mathis		02 Bunch		
35	Sweet Corn		01 Kg		
36	Mushroom		01 kg		
37	Broccoli		½ kg		
	Fresh Fruits				
1	Apples		01 kg		
2	Bananas		01 Dz.		

3	Grapes Green		01 kg		
4	Grapes Black		01 kg		
5	Australian Grapes		01 kg		
6	Cherries		200 gm		
7	Guava Indian		01 kg		
8	Guava Imported		01 kg		
9	Mangoes		01 kg		
10	Oranges		01 kg		
11	Kiwifruit		01 kg		
12	Papayas		01 kg		
13	Pears		01 kg		
14	Babu Gosha local		01 kg		
15	Babu Gosha Imported		01 kg		
16	Strawberries		01 kg		
17	Watermelon		01 kg		
18	Musk Melon		01 kg		
19	Sharda		01 kg		
20	Pomegranate		01 kg		

Terms and Condition

1. Sealed quotation, complete in all respect, must reach the Office of Registrar by Registered post latest by **25th May 2017 by 2.00 p.m** The quotations/tenders received after due date and time or incomplete shall be rejected outrightly.
2. The quotation/tender shall be submitted in double envelope. The inner envelope shall be sealed and shall have the superscription "**QUOTATION: For the purchase of various edible and non edible items for university Guest House.**" in response to enquiry No. _____ Dated _____, and due on **25th May 2017 by 2.00 p.m** ö. The offer may be sent to the Registrar, BPS, Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat. The quotation/tender, where the superscription is not mentioned on the envelope by the Quotee, may not be entertained & the Quotation/Tender open by the committee on same date at 3.00 P.M.
3. **The supplier has to deposit the amount of Rs. 5000/- as a earnest money.**
4. **The Supplying time of the aforesaid items will be 8.00 am morning on daily basis in the university Guest House.**
5. **If the supplier fails to deliver the required items on times more than 3 times in a month, the university will be hold his/her earnest money as a panality.**
6. **The period of this tender shall be valid till 31 March 2018.**
7. **The following charges and terms may be spelt out in your offer clearly:**
 - i. F.O.R. shall be BPSMV, Khanpur Kalan
 - ii. The supplier / vender must Posses TIN No.

- iii. Rates of VAT/Excise Duty or GST whichever is applicable (in percent), if any.
Please note that the University does not issue form -Cø and -Dø
 - iv. Payment terms may also be mentioned in the quotation/tender letter.
 - v. The quoted rate for branded items/ products will be valid for the entire financial year i.e. up to 31 March 2018. & the rates for perishable items which will be purchased on daily basis will be valid for 04 months & after that the committee will review the same
 - vi. Misc. charges such as packing & Forwarding charges, Insurance charges etc. if any.
8. In spite of all the items mentioned in the purchase list if there will be any requirement for the University Guest House. The same will be purchased from approved vender only.
 9. Quantity may increase or decrease without any notice.
 10. No advance payment or payment against documents shall be made.
 11. The acceptance of the quotation/tender shall rest with the university authority who does not bind himself to accept the lowest quotation/ tender and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The undersigned also reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest. The purchase committee will have all rights reserved to recommend the product based on quality, specification or any other suitable criteria.
 12. **In case, any other information/clarification is required, kindly contact at telephone no. 01263-283602 on any working day during office hours.**
 13. The dispute, if any, shall be subject to the jurisdiction of Courts at Sonapat. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/distributors/dealers/suppliers etc. shall be invalid and shall have no legal sanctity.
 14. Terms and conditions printed on Quotation/Invoice of the firm, if any, shall not be binding on the University, except those mentioned specifically on the supply order, and your acceptance of the order shall be consider as your agreement to all the terms and conditions contained in the order.

**Convener, Purchase committee
University Guest House**