



Corrigendum for Advertisement No. R/02/Mar/2017

Reference Advertisement No. R/02/Mar/2017 published in The Tribune (English), Dainik Bhaskar (Hindi) and Hari Bhumi (Hindi) dated 07.03.2017, it is hereby notified to all concerned that the last date for submission of applications has been extended further upto 24/04/2017 for all posts. Those who have already applied need not to apply again. However, they may update their applications with supporting documents by the said date.

Registrar



Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonipat), Haryana-131305

Office No. 01263-283038, Fax No. 01263-283779, www.bpswomenuniversity.ac.in

Advt. No. R/04/Mar/2017

The first women University in North India equipped with the latest infrastructure and State-of Art facilities, invites applications on prescribed format from the eligible candidates for appointment to following Non-Teaching posts in MSM Institute of Ayurveda and Kanya Gurukul Senior Secondary School(KGSSS)

Non-Teaching Posts For MSM Institute of Ayurveda

Name of post	Nos	Category	Pay-Scale
Superintendent (Office)	01	Gen.-01	Rs.9300-34800+4200GP
Deputy Medical Supdt.	01	Gen.-01	Rs.9300-34800+5400GP
Ayurveda Medical Officer	03	Gen.02, SC-01	Rs.9300-34800+4800GP
Library Assistant	01	Gen.-01	Rs.9300-34800+3300GP
Store-Keeper	01	Gen.-01	Rs.5200-20200+1900GP

Non-Teaching Posts For KGSSS

Name of post	Nos	Category	Pay-Scale
Assistant Security Officer	01	Gen.-01	Rs.9300-34800+3600GP

For details of qualifications, specialization & other general instructions/guidelines, application form etc. kindly visit the University website www.bpswomenuniversity.ac.in. The application form complete in all respects and with all required documents along with a Bank Draft of Rs. 500/- for General Category and Rs. 125/- for SC candidate of Haryana State only in favour of Registrar, BPSMV, Khanpur Kalan payable at Khanpur Kalan and should reach the office of the Registrar latest by 11.04.2017. The women candidates of Haryana domicile are exempted from the payment of fee of 50% of the requisite fee irrespective of their category. The University reserves the right to shortlist the candidates for interview on the basis of written examination or any rational criteria.

Registrar

Qualifications and Experience

Qualification for MSM Institute Posts.

1. **Superintendent (Office)**

- (i) A Master Degree with 50% marks OR Bachelor Degree with at least 60% marks and
- (ii) 5 years office experience as Assistant from the University/College/Educational Institution/Govt./Semi. Govt./PSU/Corporation.

2. **Deputy Medical Superintendent**

- i) BAMS Degree with 10 years exp. as AMO OR BAMS with MD in clinical subject.

3. **Ayurveda Medical Officer**

BAMS Degree

4. **Library Assistant**

- i) Bachelor's degree in Library Science/Library & Information Science from a recognized University.
 - (ii) Knowledge of computer applications
 - (iii) Typing speed of 30 wpm in English
- Desirable: Two year's relevant experience in a library of repute, and good knowledge of library software applications.

5.. **Store-Keeper**

Graduate Degree

Qualification for KGSSS Posts.

1. **Assistant Security Officer:**

Bachelor's Degree and Good Physique

OR

Retired JCO of the Indian Army

OR

Retired S.I./A.S.I. of the Police

Desireable:

Experience as Security Officer. Minimum age limit is 50 years for retired JCO and retired ASI, other things being equal, sportsman will be preferred.

GENERAL TERMS & CONDITIONS

1. The candidates who are already in the Service of Govt./ Semi Govt./ PSU/ Corporations/ University/Colleges/Educational Institutes should apply through proper channel. They may send an advance copy to avoid delay but the application through proper channel should reach before the due date or they should produce "No Objection Certificate" at the time of interview, otherwise they will not be allowed to appear for the interview.
2. Submission of incomplete application i.e. without self attested copies of testimonials /academic career/ experience certificate prescribed fee may render the candidate ineligible.
3. The number of posts is liable to increase or decrease either way, including complete withdrawal, without assigning any reason.
4. Applications should be submitted strictly in the prescribed Proforma. Applications submitted in other than the prescribed Performa shall be rejected.
5. The posts has been advertised separately for MSM Institute of Ayurveda only.
6. The University reserves the right not to fill or withdraw any or all of the advertised posts without assigning any reason.
7. The abbreviation Gen stands for General Category, S.C. for Scheduled Caste.
8. Passport size photograph duly attested shall be affixed on the application form.
9. The reserved post will be filled up as per latest Haryana Govt. instruction.
10. If applications for any advertised posts are received in large numbers, the appointing authority can hold a written test for short listing the candidates for interview or on the basis of rational criteria. The decision of the appointing authority in all matters including suitability of candidates, mode and criteria for selection etc. will be final and binding on the candidates. No enquiry or correspondence will be entertained in this regard.
11. The eligibility of the candidates i.e. qualification, experience and age will be considered upto the last date of receipt of application i.e. on 11.04.2017 up to 5.00 p.m..
12. The experience certificates from Govt./Semi Govt./PSU/Corporations/University/ Colleges/Educational Institutes shall only be considered.
13. Candidates will have to undergo trade test/written test/ Computer typing / Stenography test etc. as applicable and decided by the competent authority wherever applicable.
14. No TA/DA for attending the test / interview etc. will be paid.
15. For each post application be submitted separately with requisite fee.
16. The last date of receipt of applications in the office of Registrar, BPSMV, Khanpur Kalan is 11.04.2017 upto 5:00 P.M. In case, last date is declared a holiday, the application shall be received by 5.00 PM on the next working day. Application received after this date shall be summarily rejected.
17. The applicant should be between 18 to 50 years as on closing date. Age relaxation to the candidates belonging to reserved categories such as SC will be given as per the State Govt. / University rules.
18. Benefit of reservation will be given only to Haryana Domicile candidates.
19. University will not be responsible for any postal delay and applications received late will be rejected.
20. Preference will be given to women candidates.
21. No concession of fee is admissible to the reserved category applicants of other

States.

22. Qualification will be determined with regard to the last date fixed for receipt of applications.
23. Candidates applying for a post must ensure that they fulfil all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfil any of the eligibility condition or it is found that the information furnished is false or Incorrect their candidature / appointment will be cancelled.
24. The experience will be considered only after acquiring the essential qualification.
- 25 .No enquiry/correspondence will be entertained regarding recruitment status.

Registrar

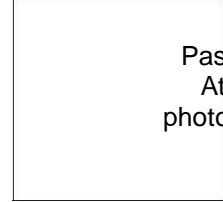


Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonipat), Haryana-131305

Office No. 01263-283061, Fax No. 01263-283779, www.bpswomenuniversity.ac.in

Application form for Non-Teaching Post



Paste self
Attested
photograph

For office use

Application Form No..... **To be filed by Applicant**

Amount_____



Demand Draft No

Dated.....Amount-----

1. Name of the Post applied for :
2. Advertisement No. :
3. Name of the Candidate in block letter :
(As per Matric Certificate)
4. Father's/Husband's Name (block letters) :
5. a)Date of Birth :
- b)Place of birth with State :
6. Nationality :
7. Marital Status :
8. Present Postal Address :

9. Mobile No. : _____

10. AADHAR Number : _____

11. Permanent Address : _____

12. Academic/Professional qualification(attach self attested copies of mark sheets & certificates)

Sr. No	Examination passed	Board/University	Year of passing	Percentage of marks obtained	Division/Classes	Subject/specialization

13. Do you belong to any reserved category :
(Scheduled Caste/Backward Class(BC-A/BC-B)/
EBPGC/Ex-Serviceman / Physically Handicapped).
If yes, state the Category and attach the self attested copy
of Certificate issued by the competent Authority.

14. Experience (Attach self attested copies of relevant certificates):

Sr. No	Organization/Dept.	Post Held	Basic Pay & Pay scale drawn/being drawn	From	To	Total experience	Reason for leaving

15. Details of present employment (Attach Employer's Certificate)

a) Name of the organization :

b) Designation :

c) Pay Scale :

d) Basic Pay :

- e) Date of Next increment :
- 16. Basic Pay acceptable :
- 17. Minimum joining period required :
- 18.. Any other relevant information :

Certified that the above information furnished by me in this application form is correct and true and nothing has been concealed therein. I also undertake to accept the liability for any action under the rules for any wrong-statement or concealment of facts on my part.

Place :

Date :

Signature of applicant