

BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA KHANPUR KALAN

MINUTES OF THE 41th MEETING OF THE EXECUTIVE COUNCIL HELD ON 20.2.2015 at **11.30 a.m.** IN THE CONFERENCE HALL, TEACHING BLOCK NO. 1, BPS MAHILA VISHWAVIDYALAYA, KHANPUR KALAN (SONIPAT).

Members Present:-

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| 1. | Prof. Asha Kadyan
Vice-Chancellor | Chairperson |
| 2. | Sh. Sukhvir Singh,
Deputy C.S. Sonipat
Nominee of FCPS to Govt. Haryana,
Technical Education Department,
Chandigarh | Ex-officio-member |
| 3. | Prof. Vimal Joshi, Dean
Faculty of Law | -do- |
| 4. | Prof. Mahesh Dadhich, Dean
Faculty of Ayurvedic Medicine | -do- |
| 5. | Prof. Ipshita Bansal, Dean
Faculty of Commerce & Management | -do- |
| 6. | Prof. Ajit Singh, Dean,
Faculty of Engineering and Technology | -do- |
| 7. | Dr. Suman Dalal, Dean,
Faculty of Physical Education | -do- |
| 8. | Dr. Surender Mor, Dean
Faculty of Social Sciences | -do- |
| 9. | Dr. Renuka Sharma, Dean
Faculty of Education | -do- |
| 10. | Dr. Amrita Sharma, Dean
Faculty of Arts & Languages | -do- |
| 11. | Dr. Veena Rani, Principal,
Dean Faculty of Sciences | -do- |
| 12. | Prof. K.V. Singh, Principal,
MSM Institute of Ayurveda | -do- |
| 13. | Smt. Kamla Rani,
University Campus | -Chancellor Nominee- |
| 14. | Prof. Usha Arora,
Dean, Haryana School of Business,
GJUS&T, Hisar | --do-- |
| 15. | Dr. Usha Turan,
Principal, | --do-- |

	Ch. Ishwar Singh Kanya Mahavidyalaya, Pundri, Kaithal (Haryana)	
16.	Dr. Shweta Hooda, Associate Professor, Deptt. of Mgt. Studies	Elected Member From UTD
17.	Dr. Neelam Malik, Deputy Registrar	Other Member
18.	Sh. R.S. Malik, Principal BPS Mahila Polytechnic	Special invitee
19.	Prof. Kavita Chakravarty, Registrar	Secretary

INTRODUCTION

At the outset the Hon'ble Vice-Chancellor welcomed all the members for attending the 41st meeting of Executive Council especially the new member namely Dr. Neelam, Malik, Deputy Registrar, BPSMV, Khanpur Kalan, for attending the meeting of Executive Council of BPSMV for the first time being the senior most female employee nominated in the capacity of a representative of Non-teaching employees. After exchange of pleasantries, the formal agenda items were taken up one by one. It is also worth mentioning here that a letter through FAX was received from the office of Secretary to Govt. of Haryana, Finance Department, which was read out while deliberating on the agenda items.

PROCEEDINGS

1. **Confirmation of Minutes of 40th meeting of Executive Council held on 04/09/2014.**

The minutes of 40th meeting of Executive Council held on 04.09.2014 were confirmed. While confirming the minutes, it came to the notice that as per appointment letter, the incumbent of the post of Executive Engineer (on contract basis) is also entitled for rent free accommodation. Therefore, it was resolved that necessary corrections to this effect be incorporated against Resolution No. 9 of the EC meeting held on 04/09/2014.

The Executive Council in its 40th meeting held on 04/09/2014 approved the appointment of Dean Academic Affairs and three

superannuated non-teaching employees on contract basis by majority consensus.

However, against the said EC decisions, Prof. Usha Arora, Nominee of Chancellor, Prof. Ipshita Bansal, Dean Faculty of Commerce & Management and Dr. Bhavna Sharma, Elected Member of EC conveyed their observations which were discussed thread bare. The opinions of all members were sought. All the members, except Prof. Ipshita Bansal, unanimously agreed that the approval of the said appointments was in order as per provisions of the BPSMV Act. Therefore, no further action in the matter is called for.

2. Follow up Action Report.

After the discussions the follow up action was noted by the Executive Council.

3. To consider the recommendations of the Screening-cum-evaluation committee dated 07.07.2014 (in a sealed cover) for grant of Stage-II Dr. Manju Panwar, Assistant Professor from AGP Rs. 6,000 to 7,000 under CAS in the pay scale of Rs 15,600 -39,100 in terms of UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011 which are reproduced below:-

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- 8.1 (ii) An Assistant Professor with completed service of four years, possessing Ph.D. Degree in the relevant discipline shall be eligible, for moving up to AGP of Rs. 7000/-
- (iii) Assistant Professors possessing M.Phil. Degree or post-graduate degree in professional courses approved by the relevant Statutory Body, such as LL.M./M.Tech. etc. shall be eligible for the AGP of Rs. 7000/- after completion of five years service as Assistant Professor.
- (iv) Assistant Professors who do not have Ph.D. or M.Phil. or a Master's Degree in the relevant Professional course shall be eligible for the AGP of Rs. 7000/- only after completion of six years service as Assistant professor.

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AND

Also to consider the request of Dr Manju Panwar, Asstt. Professor for grant of Stage-II from Rs. 6000/- to Rs. 7,000/- AGP under CAS from the date of award of Ph D degree acquired by her while in service w.e.f. 02.07.2013 instead of 25.08.2014 as recommended by the Screening-cum-Evaluation Committee as annexed above.

Considered and approved the recommendations of Screening-cum-evaluation Committee dated 07.07.2014 for the grant of stage-II with the modifications that Dr. Manju Panwar, Assistant Professor be granted the benefit of Stage . II from the date of award of Ph.D. degree i.e. 02.7.2013 instead of 25.8.2014.

- 4. To consider the bio-data of Dr Santosh Sharma, retired Professor MD University, Rohtak to invite her as Visiting Professor in the newly established Department of Physical Education of this University.**

Considered and approved that Dr. Santosh Sharma be invited as Visiting Professor initially for one year in the newly established Department of Physical Education of BPSMV, Khanpur Kalan on a consolidated honorarium of Rs. 35000/- (Rs. Thirty Five thousand only) plus rent free accommodation in the university or HRA on the maximum of Professor's scale excluding the retirement benefits.

- 5. To consider the reports of the Screening-cum-evaluation committee for grant of AGP Rs.7,000 under CAS in the pay scale of Rs 15,600 - 39,100 on successful completion of five years/four years (Stage-I to Stage-II) by the teachers in light of the UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.**

The House considered and approved the recommendations of the Screening-cum-evaluation Committee for the grant of stage-II under CAS to the following from the dates mentioned against each:

Sr No.	Name of Teacher	Recommended for AGP
01	Dr Anshu Bhardwaj, Assistant Professor in	Rs 7,000/- on completion of 4 years of service with Ph D w.e.f

	Management, Department of Management Studies	01.07.2014
02	Ms Priyanka, Assistant Professor in EE, Department of ECE	Rs 7,000/- on completion of 5 years of service w.e.f 14.07.2014
03	Ms Sudesh Kumari, Assistant Professor in ECE, Department of ECE	Rs 7,000/-, on completion of 5 years of service with M Tech w.e.f 14.07.2014
04	Sh Sandeep Dahiya, Assistant Professor in ECE, Department of ECE	Rs 7,000/-, on completion of 5 years of service with M Tech w.e.f 14.07.2014
05	Sh Rajender Kumar, Assistant Professor in ECE, Department of ECE	Rs 7,000/- on completion of 5 years of service with M Tech w.e.f 14.07.2014
06	Dr Suman, Assistant Professor in Physics, BPSIHL.	Rs 7,000/- on completion of 4 years of service with Ph D w.e.f 16.03.2014

6. **To consider the reports of the Selection committee for grant of promotion as Professor Stage-IV to Stage-V under CAS in the pay band-IV (Rs. 37,400-67,000 + GP Rs. 10,000/-) on successful completion of three years of services as Associate Professor with Ph. D. by the teachers in light of UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.**

The Executive Council considered and approved the recommendations of the Selection Committee for the grant of promotion as Professor to the following Associate Professors w.e.f. the dates mentioned against each:

Sr No.	Name of Teacher	Promotion Under CAS w.e.f. dates
01	Dr. Shweta Hooda Solanki, Associate Professor in Management, Department of	22.08.2013 on completion of 3 years of service as Associate Professor with Ph D after

	Management Studies	counting of her past service for the purpose of CAS, rendered at CDLU, Sirsa from 22.08.2007 to 11.08.2008.
02	Dr Sanket Vij, Associate Professor in Management, Department of Management Studies	11.08.2014 on completion of 3 years of service as Associate Professor with Ph D

Prof. Ipshita Bansal, member of EC, however, read out her dissent in the House against the promotion of Dr. Shweta Hooda Solanki. All other members of the House, except Prof. Ipshita Bansal, voted in favour of promotion of Dr. Shweta Hooda Solanki as Professor.

7. **To note the terms and conditions of appointment in respect of Prof. (Dr.) Asha Kadyan, Vice-Chancellor, received from the O/o Secretary to Governor, Haryana and Chancellor Bhagat Phool Singh Mahila Vishwavidyalaya, vide Endst. No. HRB-UA-2014/7319 dated 17th October, 2014 for a period of three years with effect from the date she assumed the charge of her office i.e. 26/07/2014.**

The Executive Council noted the terms & conditions of appointment in respect of Prof. (Dr.) Asha Kadyan, Vice-Chancellor, BPSMV, Khanpur Kalan as conveyed by the office of the Secretary to Governor of Haryana and Chancellor BPSMV, Khanpur Kalan vide letter referred above.

It was further resolved that in first line of the item the word ~~for~~ approval was added inadvertently, hence, the same be treated as deleted. Since, the terms and conditions already conveyed have been determined by the Hon^{ble} Governor- Chancellor on the advice of the Govt. under Section 11(1) of BPSMV Act, therefore, the Executive Council is required to note the contents of the letter and the Finance Department be apprised of accordingly.

8. **To note the action taken by the Vice-Chancellor on 08/09/2014 under Statute 23(4) of the University Act in appointing Sh. Geeta Ram as SDE (Electrical) on contractual basis for a period of 6 months w.e.f. 10/09/2014 on the consolidated remuneration of Rs. 18000/- per month.**

The Executive Council noted the action taken by the Vice-Chancellor as referred to above.

It was further resolved that Sh. Geeta Ram's contractual appointment as SDE (Electrical) shall be for a period of one year in the first instance.

9. **To consider:-i) The reviewal/withdrawal of the decision of the Executive Council taken vide Reso. No. 11 dated 30.05.2013 in granting stage-II under Career Advancement Scheme (CAS) to Dr Bhupinder Singh and Dr Bhavna Sharma from AGP Rs.6,000 to Rs.7000/- w.e.f. 10.08.2011 and 01.08.2012 respectively, in the light of clause 19 of State Govt Notification received vide Memo No KW-7/18-2009 C-IV (3) dated 21.07.2011 for promotion of the teachers; and**

ii) The proceedings of the screening-cum-Evaluation committee made in its meeting held on 20.08.2014 on the fresh request Dr Bhavna Sharma for grant of AGP of Rs. 7,000/- under career Advancement Scheme (Proceedings in a sealed cover)

Sr No.	Name of Teacher	Deptt	Service rendered at	After counting of past service promoted under CAS w.e.f.	33 rd meeting of the Executive Council Resolution no.
01	Dr Bhupinder Singh,	Asstt Prof in SES	TITS , Bhiwani (10.08.2007 - 2.08.2009)	10.08.2011	11 dated 30.05.2013
02	Dr Bhavna Sharma	Asstt Prof Commerce	JCDV , Sirsa (01.08.2008 to 30.06.2010)	01.08.2012	---do----

The Executive Council deliberated on the matter at length and resolved to authorize the Vice-Chancellor to constitute a committee to examine all such cases in detail in the light of govt. instructions received from time to time and accordingly the item be placed before the EC for re-consideration.

It was also further resolved that Dr. Bhavna Sharma need not to appear for interview again.

- 10. To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 9 that the examinations of various courses of CSUIR be conducted by the Examination Branch from the Session 2014-15 and also recommended that the existing Ordinance of CSUIR may be amended as under-**

Existing	Amended
<p>6. Examination</p> <p>6.1 The Examination in each semester will be held according to the syllabi approved by the Board of Studies of the centre. The Board of examiners for each course shall be recommended by the Board of Studies</p> <p>6.2 The examination shall consist of theory paper and practical/research project /field work. Question paper will be set and evaluated internally/Externally.</p>	<p>6. Examination</p> <p>6.1 At the end of the each semester, there shall be an examination where each candidate shall be examined in the courses studied by them in that semester. Each semester examination shall be designated as first semester examination, second semester examination and third semester examination and so on.</p> <p>6.2 The examination of each semester will be held according to the syllabi approved by the Advisory Committee. The board of examiners shall be appointed for</p>

<p>6.3 For practical examination/research project work, the viva-voce/presentation etc. shall be conducted jointly by the board constituted of the internal/External faculty members.</p> <p>6.4 The end term examination shall ordinarily be held at the end of the semester as decided by the center.</p> <p>6.5 Supplementary examinations may be held at the discretion of the center for re-appear/ failed/absent</p>	<p>each course and shall be recommended by the Advisory Committee.</p> <p>6.3 The examination shall consist of theory papers and practical/research project/ field work. Theory papers are to be set by the internal/external paper setters from a panel examiners submitted by the Chairman of the Deptt. duly approved by the Advisory Committee.</p> <p>6.4 For practical examination viva-voce shall be conducted jointly by the external and internal examiners. If an external examiner is not able to join, alternate examiner (including those of the same University Deptt.) may be appointed by the Chairperson of the Concerned Deptt. with the intimation to the Controller of Examination in the following preferential order: (i) from outside (ii) from BPSMV, Khanpur Kalan.</p> <p>6.5 The Examination for all even & odd semester will normally be held in November/ December and also in April / May on such date as</p>
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<p>candidates.</p> <p>6.6 The scheduled for conducting examination will be finalized by the center.</p> <p>6.7 The medium of instruction and the examination will be Hindi/English.</p>	<p>provided by the University. The concerned teacher/course coordinator should ensure that 100% syllabus is covered in each subject before the semester examination.</p> <p>6.6 Every course is coordinated by a member of the teaching staff of the Deptt. to which the course is associated. This faculty member is called the course coordinator. He/She has the full responsibility for conducting the course, under the directions of the Convener. For any difficulty, the student is expected to approach the course coordinator for advice and clarification. All the responsibilities from teaching to the award of final grade will be of the course coordinator.</p> <p>6.7 Supplementary examination are held for re-appear/failed/absent candidates as per scheduled of University for odd/even semester.</p> <p>6.8 The medium of instruction and the examination will be Hindi/English.</p>
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<p>6.8The viva. voce /presentation of the project report/ field investigation/ Empirical Research shall be conducting by an appropriate Committee constituted by the center consisting of internal/External faculty members.</p>	
<p>7.Evaluation & grading</p> <p>7.1 The assessment in each course shall be out of 100 marks divided equally between End- semester examination and project report Evaluation/ practical /field investigation. The 50% marks allotted to project report Evaluation / practical /field investigation may be internally distributed modes of evaluation at the discretion of the center.</p> <p>7.2 Grading:</p> <p>7.2.1 The academic performance of a student shall be graded on a ten point scale. However the grade in</p>	<p>7.Evaluation & grading</p> <p>7.1 The assessment in each course shall be out of 100 marks divided equally between End- semester examination and project report Evaluation/practical/field investigation. The 50% marks allotted to project report Evaluation/practical/field. The components for project report evaluation/practical/field shall be assigned by the respective departments to which the course is associated covering broadly the project/practical/field investigation.</p> <p>7.2 Grading:</p> <p>7.2.1 The academic performance of</p>

these courses shall not be added to their CGPA or SGPA arrived at on the basis of the studentsq performance in their main program,

The award of grades based upon marks obtained out of 100 shall be as follow :-

Academic performance	Letter
Grades	

Grade Point (p)

Outstanding	A+	10
Extra ordinary	A	09
Excellent	B+	08
Very good	B	07
Good	C+	06
Average	C	05
Poor	D	04
Very poor	E	03

Note:- 1. Pass grade is Grade C and higher grades.

2. Grades D and E are fail grades.

7.2.2 The award of grades based on absolute marks out of 100 shall be

a student shall be graded on a ten point scale. However the grade in

these courses shall not be added to their CGPA or SGPA arrived at on the basis of the studentsq performance in their main program,

The award of grades based upon marks obtained out of 100 shall be as follow :-

Academic performance	Letter
Grades	

Grade Point (p)

Outstanding	A+	10
Extra ordinary	A	09
Excellent	B+	08
Very good	B	07
Good	C+	06
Average	C	05
Poor	D	04
Very poor	E	03

Note:- 1. Pass grade is Grade C and higher grades.

2. Grades D and E are fail

made as follows:-			grades.
Marks	Grades	Marks	7.2.2 The award of grades based on absolute marks out of 100 shall be made as follows:-
90	A+	100	
80	A	89	Marks
70	B+	79	Grades
60	B	69	Marks
50	C+	59	90
40	C	49	A+
30	D	39	100
0	E	29	80
			A
			89
			70
			B+
			79
			60
			B
			69
			50
			C+
			59
			40
			C
			49
			30
			D
			39
			0
			E
			29
7.3 Student having C or below shall have the option to improve their performance when the course is offered again and at the discretion of the center.			7.3 Student having C or below shall have the option to improve their performance when the course is offered again as per odd/even semester as per the schedule of examination by the University.

Considered and approved.

11. To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 5, for revising the existing qualifications for the post of Assistant Professor, Associate Professor and Professor in Hotel & Hospitality Administration in view of decision of the 12th Academic Council taken vide Resolution No.2 in its meeting held on 27/03/2014.

Considered and approved.

12. To note the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 6 that the Certificate/Diploma Courses being run in the Centre for Society University Interface Research (CSUIR) be allocated under the faculty of Social Sciences.

Considered and approved.

13. To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 11, regarding the following announcements made by the then Chief Minister of Haryana as conveyed by the DGHE Haryana vide memo no. 18/68/2012 UNP1 dated 29/08/14 that:-

- (i) Staff of Kanya Gurukul, Kharal to be taken over by the Regional Centre at Kharal.
- (ii) The Regional Centre to be named after Swami Rattan Dev.
- (iii) 5% reservation to the girls of Kharal in admission on merit basis.
- (iv) Unfilled seats to be filled from Narwana Tehsil.

The Executive Council Considered and recommended that the matter be sent to the State Govt. for approval.

14. To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 12, regarding the following announcements made by the then Chief Minister of Haryana on dated 11/08/14 received from the DGHE Haryana vide memo no. 18/68/2012 UNP1 dated 12/09/14 that :-

Some seats may be reserved for the residents of Village Lula Ahir for Admission at Regional Center.

The Executive Council Considered and recommended that the matter be sent to the State Govt. for approval.

- 15. To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 15, that the existing Clause 3.1 of the Ordinance of M.A. English (Two Year Programme) may be amended as under:**

Existing Clause 3.1	Amended Clause 3.1
A person who has passed B.A./B.Sc./B.Com degree from BPSMV or an examination recognized as equivalent thereto with at least 55% marks or equivalent grade in ten point scale shall be eligible to seek admission to M.A. (English) Programme. In case of SC/ST/Persons with Disabilities, the candidate shall be given 5% relaxation.	A person who has passed B.A./B.Sc./B.Com degree from BPSMV or an examination recognized as equivalent thereto with at least 50% marks or equivalent grade in ten point scale shall be eligible to seek admission to M.A. (English) Programme. In case of SC/ST/Persons with Disabilities, the candidate shall be given 5% relaxation.

Resolved and approved the recommendations made by Academic Council as referred to above.

- 16. To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 16, that the existing Clause 3.1 of the Ordinance of M.A. English (Integrated 5 Years Programme) may be amended as under:**

Existing Clause 3.1	Amended Clause 3.1
A person who has passed 10+2 from	A person who has passed 10+2

<p>BPSMV or an examination recognized as equivalent thereto with at least 60% marks or equivalent grade in ten point scale shall be eligible to seek admission to M.A. (English) Programme. In case of SC/ST categories, the candidate shall be given 5% relaxation.</p>	<p>from BPSMV or an examination recognized as equivalent thereto with at least 50% marks or equivalent grade in ten point scale shall be eligible to seek admission to M.A. (English) Programme. In case of SC/ST categories, the candidate shall be given 5% relaxation.</p>
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Resolved and approved the recommendations made by Academic Council as referred to above.

17. **To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 18, for introduction of M.Phil English Program from the Academic Session 2015-16, alongwith Ordinance and Syllabus as recommended by the PG BOS English held on 11/09/2014.**

Resolved and approved the recommendations made by Academic Council as referred to above.

18. **To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 20, for making amendments in the existing ordinance, of B.P.E. course from the academic session 2014-15.**

Resolved and approved the recommendations made by Academic Council as referred to above.

19. **To note the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 22, that the existing Deptt. of Management be bifurcated as under into three separate Departments under the Faculty of Commerce & Management and also on the analogy of sister universities in the State of Haryana:**

1. Deptt. of Management Studies
2. Deptt. of Commerce
3. Deptt. of Hospitality & Hotel Administration

Resolved and approved the recommendations made by Academic Council as referred to above.

20. **To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 24, for establishment of Deptt. of History and Archaeology to start M.A. under the faculty of Social Sciences in BPSMV from the Academic Session 2015-16.**

The Academic Council resolved that the proposal be approved with the existing faculty of Centre for Indic & Asian Studies from the session 2015-16. Following teaching posts be created from the session 2015-16 in view of UGC guidelines:-

Professor	:	1
Associate Prof.	:	2
Assistant Prof.	:	4

Resolved that the recommendations made by Academic Council as referred to above are approved subject to the approval of the State Govt.

However, it was further resolved that the State Govt. be requested to allow the University to engage Teaching Assistants to cover the workload till the sanction for creation of the teaching posts as referred to above is accorded, so that the classes can be started from the session 2015-16.

21. **To consider the recommendations made by the Academic Council in its 13th Meeting held on 16/12/2014, vide Reso. No. 25, for establishment of Deptt. of Political Science to start M.A. in Political Science under the faculty of Social Sciences in BPSMV from the Academic Session 2015-16.**

The Academic Council resolved that the above proposal be approved and following teaching posts be created from the session 2015-16 in view of UGC guidelines:-

Professor	:	1
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Associate Prof. : 2
Assistant Prof. : 4

Resolved that the recommendations made by Academic Council as referred to above are approved subject to the approval of the State Govt.

However, it was further resolved that the State Govt. be requested to allow the University to engage Teaching Assistants to cover the workload till the sanction for creation of the teaching posts as referred to above is accorded, so that the classes can be started from the session 2015-16.

22. To consider and enhance the honorarium paid to Smt. Kamla Rani, nominee of His Excellency, the Governor- Chancellor of BPSMV Khanpur Kalan.

The Executive Council considered the comments dated 19/02/2015 received from the Finance Deptt. on the item and it has been found that there are no instructions on the subject received from the State Govt.

However, as per EC Resolution No. 13 dated 23/11/2007, Smt. Kamla Rani, Nominated member of EC is being paid the following monetary benefits per month:

- (1) Rs.10,000/- as honorarium.
- (2) Actual telephone charges or Rs.1500/-, whichever is less.
- (3) Actual Electricity charges or Rs.1500/- whichever is less.
- (4) Rent Free Accommodation (Professor's House)

The Executive Council after considering the matter resolved that the State Govt. be requested to provide instructions with regard to the request of Smt. Kamla Rani for enhancement of honorarium from Rs. 10,000/- per month to Rs. 35,000/- per month alongwith above facilities being extended to her by the university.

23. To consider (i) the enquiry report submitted by the fact finding enquiry committee constituted by the then Vice-Chancellor on the complaint made by Ms Sunita, Assistant Professor in CSE against Prof Ajit Singh, Dean and Chairperson , Department of CSE & IT.

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- (ii) The request made by Prof Ajit Singh, Department of CSE with regard to reconstitution of the enquiry committee and change the convener of the fact finding enquiry committee.

The Executive Council considered in detail the report of the Enquiry Committee and the legal advice and Prof. Ajit Singh was heard in person and a representation given by him also considered and after deliberations it was resolved thereafter that a three member Regular Enquiry Committee be constituted by the Vice-Chancellor consisting of senior Professors. Out of these three Professors one member should be from SC Category, atleast one should be a female Professor and one member should be from the BPSMV, Khanpur Kalan.

24. To consider the recommendations of the Screening-cum-evaluation Committee for grant of AGP Rs.7,000/- under CAS in the pay scale of Rs 15,600 -39,100 on successful completion of five years/four years (Stage-I to Stage-II) in light of UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

Considered and approved the recommendations of the Screening-cum-evaluation committee for grant of Stage-II to the following teachers under CAS from AGP Rs. 6000/- to Rs.7000/-:

Sr No.	Name of Teacher	Recommended for AGP
01	Dr Pawan Kumar, Assistant Professor in Law	Rs 7,000/- on completion of 4 years of service with Ph D w.e.f 26.07.2011
02	Dr Nutan, Assistant Professor in home Science, BPSIHL.	Rs 7,000/- on completion of 4 years of service with Ph D w.e.f 05.11.2012

- 25. To consider the recommendations of the committee constituted by the Vice-Chancellor to examine the issue regarding the requirement of continuing of Self Appraisal Report(s) for the regular faculty members.**

The Executive Council considered in detail the recommendations of the committee and resolved to approve in the light of State Govt. Notification KW-7/18-2009 C-IV (3) dated 21.07.2011, to scrap the requirement of SAR.

- 26. To consider the recommendations of the Selection committee dated 07.02.2015 for grant of promotion as Professor Stage-IV to Stage-V under CAS in the pay band-IV (Rs. 37,400-67,000 + GP Rs. 10,000/-) on successful completion of three years of services as Associate Professor with Ph D in light of UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011**

Considered and approved the recommendations of the Selection Committee for grant of promotion as Professor w.e.f 13/08/2014 to Dr. Vijay Nehra, Associate Professor from Stage-IV to Stage-V under CAS in the pay band-IV (Rs. 37,400-67,000 + GP Rs. 10,000/-)

- 27. To consider the case of acquiring the degree of Master of Engineering from M.D. University, Rohtak in violation of rules, by Sh. Sanjeev Kumar, Lect. In Computer Engineering, while in service of BPS Mahila Polytechnic, as a regular student, without proceeding Leave of the kind due, during the session 2005-07.**

The Executive Council deliberated in detail the said case and the legal advice. Accordingly, it was resolved that Sh. Sanjeev Kumar, Lecturer, CE be asked to submit a copy of the time table of both the institutes and total lectures delivered and attended by him in each semester alongwith the dates as well as minimum attendance required for appearing in the examination in each semester.

- 28. To consider the proposal for creation of One Post for Public Relation Officer in the Pay Scale of Rs 9300- 34,800 + Rs 3600/- with the following qualification on the analogy of M.D.U. Rohtak:-**

Considered and resolved that the proposal of the post of Public Relations Officer as per the pay scales and qualifications prescribed by the

State Govt. be prepared and the State Govt. be requested to sanction the post.

29. To consider the request of Sh. Ashish Kumar for grant of extension in study leave (with pay) from 21.1.2015 to 20.7.2015 for further six months.

The House considered the matter vis-à-vis the comments received from the Finance Department on the item and resolved to approve extension in the study leave with pay of Sh. Ashish Kumar as per the university rules as well as the State Govt./ UGC rules.

Therefore, the State Govt. be informed that no action in the matter is required.

30. To consider the proposal of the Principal BPS Mahila Polytechnic, Khanpur Kalan.

The Executive Council deliberated the matter at length and legal advice of the University Counsel and the requisition of the D.D. Audit for not allowing the payment of salary as there is no fund in Self Financing Scheme (SFS) and resolved as under:-

(i) Since there is no admission for the last three years in the Information Technology Course, it was resolved unanimously to close the said course with immediate effect and information be sent to the AICTE/ DGTE/DGHE accordingly.

It was further resolved as under:

(ii) that there is no sufficient SFS funds available in the University and as such the university is not in a position to make the payment of salary to the concerned 14 teaching faculty out of the existing fund available with the university. As such, the State Govt. be requested to release

more funds for making payment of balance salary to all concerned employees under SFS of BPS Mahila Polytechnic.

- (iii) that a proposal be sent to the State Govt. requesting therein that the three teaching faculty of the said course i.e. IT, with nil admissions for the last three years, need to be adjusted in other govt. polytechnics as per their eligibility.

It was further resolved to authorize the Vice-Chancellor to constitute a committee to assess the workload of these three teachers i.e. whether their services can be utilized in any of the Deptt. of the University with their present qualifications and this proposal be sent to the Govt. requesting thereby to accord the sanction of 3 budgeted posts.

- (iv) The intake of DMLT course be increased from 30 to 40 from the academic session 2015-16 as per existing resources of the Polytechnic i.e. without any financial implications on the part of the University.

31. To review the decision taken by the Executive Council vide Resolution No. 18 of its 31st meeting held on 21.02.2013 while approving amendments in the qualifications for the Deputy Registrar and Assistant in the University; and clarify the post on which the promotions/appointment will made in the ratio of 50:50 (direct recruitment promotion).

Considered and resolved to revise the promotion policy of non-teaching staff with a ratio of 75:25 (75% by promotion and 25% by direct recruitment) from the post of Assistant up to the level of Assistant Registrar excluding the posts of Regional Centers of BPSMV at Lula Ahir and Kharal. The ratio of promotion from class IV to class III employees shall be 20% and 80% by direct recruitment for appointment to the post of Clerk-cum-Data-Entry Operator.

32. **To consider a proposal that Two new buses (one tourist and the other 52 seaters school bus) may be purchased during the current financial year 2014-15 for smooth functioning of the Transport action as well as safety and security of girls students of this University and also to avoid any kind of mis-happening due to overload in view of the requests received from the different Departments of the University.**

The Executive Council considered and recommended the proposal subject to the approval by the State Govt.

33. **To consider the proposal for creation of one post of Care Taker in the Pay Scale of Rs 9300- 34,800 + Rs 3600 GP in the General Branch with the following qualification on the analogy of M.D.U. Rohtak and recommend to the State Government for approval:**

The item was deferred for being placed in the next meeting along with full justification for taking care of the University Guest Houses.

34. **To approve the terms & condition of deputation in respect of Sh. Mahender Singh, Assistant Registrar, received from the Registrar, Maharishi Dayanand University, Rohtak vide letter No. EN-11/2015/1047 dated 23.01.2015.**

The Executive Council considered and approved the terms and conditions of deputation in respect of Sh. Mahender Singh, Assistant Registrar as the same are conveyed by his parent Deptt. i.e. MDU, Rohtak vide letter as referred above and the State Govt. be informed that no further action in the matter is required as per University/State Govt. rules.

35. **To consider a proposal for grant of various allowances i.e. LTC, Medical and Children Education and other allowances to the Staff of Kanya Gurukul Senior Secondary School, TIG and other employees regularized under rationalization scheme on the strength of Polytechnic on the analogy of other rationalized employees of the BPSMV, Khanpur Kalan Sonapat.**

The Executive Council considered and recommended the above proposal as this facility is being given to other employees of the university at par with the State Govt. employees. Therefore the case be sent to the State Govt. for approval.

SUPPLIMENTARY AGENDA

- 36. To consider the recommendations of the committee constituted by the Vice-Chancellor for preparing guidelines for engagement of Teaching Assistants/Guest Teachers and also proposed amendments in the existing policy as under in view of audit requisition no. 14 dated 26.11.2014.**

Existing Rules	Amended Rules
<p>a). Appointment of Teaching Assistants in the University and its maintained/affiliated Colleges shall be on the following terms and conditions:- a) Teaching Assistants may be appointed in exceptional circumstances in such specialized fields/subjects where professional expertise is required to strengthen and supplement the teaching as also in those cases where the work load does not justify the appointment of a full time regular teacher throughout the academic year. b) The qualifications for Teaching Assistants should be the same as those prescribed for the regular teachers of the University. However, in case eligible candidates are not available, the Vice-Chancellor may allow relaxation in the minimum prescribed qualifications.</p> <p>c) The appointment of Teaching</p>	<p>a) Guest Teachers may be appointed for uncovered workload to strengthen and supplement the teaching throughout the academic year.</p> <p>b) The qualifications for Guest Teachers should be the same as those prescribed for the regular teachers of the University. However, in cases or case eligible candidates are not available; the Vice-Chancellor may allow relaxation in the minimum prescribed qualifications.</p> <p>c) The appointment of Guest Teachers shall be made by an Adhoc Selection Committee comprising the Dean of the faculty concerned (Convener), Chairperson of the</p>

<p>Assistants shall be made by a committee comprising the Chairperson of the Department concerned, Dean of the faculty concerned and one outside expert to be nominated by the Vice-Chancellor, subject to the approval of the Executive Council.</p> <p>d) Teaching Assistants may be appointed initially for a period not exceeding one academic term which could be renewed on performance basis after each term with the total tenure of appointment of an incumbent not exceeding 5 years.</p> <p>e) Teaching Assistants may not be treated like regular members of the faculty for the purpose of voting rights or for becoming the members of the Boards of Studies etc.</p> <p>f) Persons more than 60 years of age should not be appointed as Teaching Assistants.</p> <p>g) Joint appointment may be made in the case of teachers of one institution participating in the teaching and research programmes of another institution in the same town. Teachers of one institution may not be appointed as Teaching Assistants in another Institution.</p>	<p>Department concerned and one outside expert to be nominated by the Vice-Chancellor and one senior teacher of the concerned department. The recommendations of the Adhoc Selection Committee shall be approved by the Vice Chancellor.</p> <p>d) Guest Teachers may be appointed initially for a period not exceeding one academic session which could be renewed on performance basis after each session duly recommended by Chairperson/Principal/Director.</p> <p>e) Guest Teachers may not be treated like regular members of the faculty for the purpose of voting rights or for becoming the members of the Boards of Studies etc.</p> <p>f) Persons more than 65 years of age should not be appointed as Guest Teachers.</p> <p>g) The rates of fixed honorarium payable to Guest Faculty in</p>
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<p>Their participation may, however, be encouraged under the scheme of visiting teacher ship.</p> <p>h) The rates of fixed honorarium payable to Teaching Assistants in the University and colleges shall be Rs. 21600/- per month subject to a minimum workload of 60 lectures and other departmental duties.</p> <p>i) Teaching Assistants may not be given the benefit of allowances, provident fund, pension, gratuity, etc. normally admissible to regular teachers in an institution. They may, however, be given the leave benefits as those given to the teachers appointed on adhoc/temporary basis.</p> <p>l) A regular teacher appointed in a department of an institution should not be eligible for any remuneration for teaching the subject to students of another department of the institution. If, however, a regular teacher is working over and above the normal work-load and is not granted equivalent adjustment/relief in the work-load in his department for delivering extra lectures in another institution/department he could be paid a suitable honorarium</p>	<p>the University/Institute/Colleges shall be paid Rs. 27000/- per month subject to a minimum workload of 50 lectures and other departmental duties and those who are not qualified shall be paid Rs. 18000/- per month for 50 lectures.</p> <p>h) Guest Teachers may not be given the benefit of allowances, provident fund, pension, gratuity, etc. normally admissible to regular teachers in an institution. They may, however, be given the leave benefits as those given to the teachers appointed on adhoc/temporary basis.</p> <p>i) For additional teaching workload assigned to existing teachers in the University, they may be paid an honorarium of Rs. 7500/- per paper per month.</p> <p>NOTE:</p> <p>l) The honorarium for practicing lawyers to provide clinical</p>
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<p>to be decided by the institution.</p> <p>Note:</p> <p>i) The honorarium for practicing lawyers to provide clinical training to LLB students shall be fixed @ Rs. 1,000/- per lecture subject to a maximum of Rs. 20000/- month.</p> <p>ii) In the case of full time teachers engaged for teaching under the UGC scheme of restructuring of courses, they shall be paid honorarium as per UGC rules.</p> <p>iii) In case qualified teachers for teaching B.Sc. in the subject of Computer Science are not available, the University/College may avail itself of the opportunity of appointing an Assistant Professor or a visiting faculty @ Rs. 300/- per hour as remuneration.</p> <p>iv) The faculty/Assistant Professor may be invited to teach the entire course and not for a few classes.</p> <p>v) Efforts should be made to train University's/Colleges' own teachers of Mathematics and Physics etc. in Computer Science.</p>	<p>training to LLB students shall be fixed @ Rs. 1000/- per lecture subject to a maximum of Rs. 20000/- per month.</p> <p>II) In the case of full time teachers engaged for teaching under the UGC scheme of restructuring of courses, they shall be paid honorarium as per UGC rules.</p> <p>III) The Chairperson/Principal/Director will issue the experience certificate to the Guest Faculty.</p> <p>IV) The Guest Faculty shall be allowed 10 days casual leave during an academic session.</p> <p>V) The Guest Faculty shall be paid honorarium during throughout academic session excluding summer vacations.</p>
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The Executive Council considered and resolved to approve the agenda excluding the point (i) in the above proposal subject to approval by the State Govt.

- 37. To consider the proposal that one hostel may be got constructed on the University campus so that more student could be accommodated in university hostels.**

The Executive Council considered and recommended the proposal keeping in view the imperative need of hostels and the proposal be sent to the State Govt. for approval.

- 38. To consider the proposal for construction to Staff Residence (24 Type-I A) &(24 Type-II), at BPSMV, Khanpur Kalan.**

The Executive Council considered and recommended the proposal keeping in view the imperative need of Staff Residences and the proposal be sent to the State Govt. for approval.

TABLE AGENDA

- 39. To consider and approve the payment of Entertainment/Refreshment allowance for the officers of the University.**

Sr.No.	Designation	Re-imburement amount
1.	Dean Academic Affairs	Rs 1000/-
2.	Deputy Registrar/Executive Engineer/ Assistant Registrar	Rs 500/-

Considered and approved the above proposal with the addition that the above allowances shall also be available to all Deans of the faculties and DSW to the tune of Rs. 1000/- per month.

40. To consider the request of Sh. Arjun Parsad, Horticulture Consultant (on contract basis) that the existing rates of honorarium being paid to him from Rs. 1000/- per day per visit plus travelling charged by own car as per university rules be increased to Rs. 2000/- w.e.f. 11.8.2014 i.e. the date of renewal of his last date of his contractual appointment alongwith other allowances as referred above. The other terms of his appointment shall remain the same as already conveyed to him in his appointment letter.

Considered and resolved to approve the above proposal.

41. To consider the proposal that Dr. (Mrs.) Neelam Malik, Deputy Registrar be confirmed on the post held by her w.e.f.19.02.2015 on completion of one year's probationary period satisfactorily subject to the final outcome of the CWP No. 24877 of 2013 and verification of her educational qualifications of 10th & 12th Exams.

Considered and resolved to approve the above proposal.

42. To consider the recommendations of the Selection committee for grant of promotion as Professor Stage-IV to Stage-V under CAS in the pay band-IV (Rs. 37,400-67,000 + GP Rs. 10,000/-) on successful completion of three years of services as Associate Professor with Ph D in light of UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

Considered and approved the recommendations of the Selection Committee for grant of promotion as Professor w.e.f 04/09/2014 to Dr. Amrita Sharma, Associate Professor from Stage-IV to Stage-V under CAS in the pay band-IV (Rs. 37,400-67,000 + GP Rs. 10,000/-)

43. To consider the recommendations of the Selection committee for grant of promotion from Stage-3 to Stage-4 and be re-designated as Associate Professor under CAS in the pay band-IV (Rs. 37,400-67,000 + GP Rs.9,000/-) on successful completion of three years of services in the grade pay Rs, 8,000/- as Assistant Professor in light of UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011

Considered and approved the recommendations of the Selection Committee for grant of promotion as Associate Professor w.e.f 20/12/2014

to Dr. Ashok Verma, Assistant Professor from Stage-III to Stage-IV under CAS in the pay band-IV (Rs. 37,400-67,000 + GP Rs. 9,000/-)

- 44. To consider the recommendations of the Principal, KGSSS to increase the remuneration of Teaching Assistants of Kanya Gurukul Senior Secondary School as under in the light of the of Director, Secondary Education Haryana, Panchkula letters No(s). 15/59-2005 CO(4) dated 24.12.2013 and 15/59-2005 CO(4) dated 31.07.2014 and also made applicable to the Teaching Assistants of the Campus School:-**

S.No.	Categories	Present Remuneration per month	Revised remuneration per month w.e.f. 01.01.2014
1	Lecturers/PGTs	Rs. 19,440/- p.m.	Rs. 23,500/- p.m.
2.	Masters/TGTs and Language Teachers (Hindi/Punjabi & Sanskrit)	Rs. 15,840/- p.m.	Rs. 19,000/- p.m.
3.	JBT Teachers/PRTs & Drawing Teachers	Rs. 14,400/- p.m.	Rs.17,500/- p.m.

S.No.	Categories	Present Remuneration per month	Revised remuneration per month w.e.f. 01.07.2014
1	Lecturers/PGTs	Rs. 23,500/- p.m.	Rs. 26,000/- p.m.
2.	Masters/TGTs and Language Teachers (Hindi/Punjabi & Sanskrit)	R. 19,000/- p.m.	Rs. 21,000/- p.m.
3.	JBT Teachers/PRTs & Drawing Teachers	Rs. 17,500/- p.m.	Rs.19,000/- p.m.

The Executive Council considered and approved the above proposal subject to the final approval by the State Govt.

- 45. To consider and approve the recommendations of the Screening-cum-evaluation- committee for grant of AGP Rs.7,000/- (Stage-I to Stage-II) to Dr Sudipta Sil, Assistant Professor in French w.e.f. 21.11.2012 on successful completion of four years of services as per CAS rule received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.**

The Executive Council considered and approved the recommendations of the Screening-cum-evaluation- committee for grant of AGP Rs.7,000/- (Stage-I to Stage-II) to Dr Sudipta Sil, Assistant Professor w.e.f. 21/11/2012 under CAS.

- 46. To consider the report of the Enquiry Committee, constituted by the Vice-Chancellor, to look into the complaint made by a student of XI Class of KGSSS, against Sh. Dharamvir Singh Siwach, Accountant (under suspension) regarding alleged sexual harassment and take appropriate disciplinary action.**

The Council considered the reply submitted by Sh. Dharamvir Singh Siwach to Show Cause Notice dated 17.12.2013 served upon him in the light of the report of the Sexual Harrassment Committee dated 28.05.2013. The Council noted the facts of the case that a student of XI class of KGSSS had made a complaint on 18.02.2013 against Sh. Dharamvir Singh Siwach, Accountant for alleged sexual harrassment. A preliminary Enquiry Committee was constituted by the Vice Chancellor under the Chairmanship of Prof. Vimal Joshi, to enquire into the matter. On the basis of the report submitted by the Committee dated 28.02.2013 the delinquent was placed under suspension and the matter was referred to the Sexual Harassment Committee under the Chairmanship of Prof. Ipshita Bansal. The Committee gave its final report dated 28.05.2013. The Committee unanimously came to the opinion that %allegations/charges of Sexual Harassment leveled by the complainant proved beyond doubt that Mr. D.V. Siwach tried to outrage the modesty of minor girl of 16 years of age studying in XI standard in Kanya

Gurukul Sr. Sec. School (KGSSS) and also forced her to establish sexual relation with him by threat and force using a knife.+

The Council further noted that the then Vice-Chancellor after considering the report of the Sexual Harassment Committee and keeping in view the gravity of the offence was fully agreed with the conclusions reached by the Enquiry Committee in the respect of the charges leveled against Sh. Dharamvir Singh Siwach and held that these charges stand proved. The Vice-Chancellor was provisionally of the opinion that a major penalty of Compulsory Retirement should be imposed upon the delinquent. Accordingly, a %Show Cause Notice+ was issued to Sh. Dharamvir Singh Siwach by giving him opportunity of showing cause against the action proposed to be taken. Sh. Dharamvir Singh Siwach submitted his reply to the Show Cause Notice vide letter dated 28.01.2014.

The Committee also noted that the University Legal Advisor has opined on 10.06.2014 that there are two main aspects of the act done to decide the quantum of the punishment i.e. (i) it was an act of outraging of modesty by a male employee and (ii) she was a minor at the time of the act done. Both the above factors make this act more serious. Moreover, the Court of Ld. Mohit Watts, ACJ (Sr. Division) Gohana refused to grant injunction (stay) in this matter. His appeal for grant of stay was also refused by Ld. District Court, Sonapat. It means that in the opinion of the both the Ld. Lower Courts prima facie the University is moving in the right direction. Therefore, the Legal Advisor has opined that the University may further proceed in the matter as per the rules for taking disciplinary action against Sh. Dharavir Singh Siwach.

The matter was again referred to the Convener of the Sexual Harassment Committee keeping in view the affidavit submitted by the delinquent regarding withdrawal of the complaint by the complainant. The Convener of the Committee commented as under on 30.01.2015:-

The undersigned further reiterate that in view of the grave nature of the offence by the accused, strict disciplinary action should be upheld against the accused in view of the safety of girl students in the Women University.+

The Legal Advice given by Sh. Vijender Singh Rathi, Legal Advisor on 16.02.2015 is as follows:-

That the delinquent is an employee of Woman University which supposed to take care in such type of incidents a bit more. As the final decision was already taken so the request of the delinquent need not be considered at this stage as it seems that the delinquent is trying to linger on the matter unnecessarily on one or other pretext with ulterior motive.+

After considering the report of the Sexual Harassment Committee, facts of the case and gravity of the offence the Council found the reply submitted by the delinquent not convincing or satisfactory. Keeping in view that the charges of the delinquent proved beyond doubt the Council resolved as under:

KEEPING IN VIEW THE FACTS OF THE CASE AND GRAVITY OF OFFENCE COMMITTED BY THE DELINQUENT IN A WOMEN UNIVERSITY IT IS RESOLVED THAT THE PROPOSED PENALTY OF COMPULSORY RETIREMENT AS PROPOSED IN THE SHOW CAUSE NOTICE IS CONFIRMED WITH IMMEDIATE EFFECT.

Further resolved that he will not be paid more than the subsistence allowance already paid during the period of suspension.

The meeting ended with a vote of thanks to the Chair.

REGISTRAR