

**MINUTES OF THE 33<sup>rd</sup> MEETING OF EXECUTIVE COUNCIL HELD ON 30/05/2013  
AT 12.00 NOON IN THE CONFERENCE HALL, TEACHING BLOCK NO. 1, BPS  
MAHILA VISHWAVIDYALAYA, KHANPUR KALAN (SONIPAT)**

**Present:**

- |     |                                                                        |                      |
|-----|------------------------------------------------------------------------|----------------------|
| 1.  | Dr. (Mrs.) Pankaj Mittal<br>Vice-Chancellor                            | Chairperson          |
| 2.  | Dr. (Mrs.) Balbir Kaur<br>Pro Vice-Chancellor                          | Ex-officio-member    |
| 3.  | Prof. Vimal Joshi, Dean<br>Faculty of Law                              | -do-                 |
| 4.  | Prof Vijay Kaushik, Dean<br>Faculty of Ayurvedic Medicine              | -do-                 |
| 5.  | Prof. Ipshita Bansal, Dean<br>Faculty of Commerce & Management         | -do-                 |
| 6.  | Dr. Suman Dalal, Dean,<br>Faculty of Education                         | -do-                 |
| 7.  | Dr. Ajit Singh, Dean,<br>Faculty of Engineering and Technology         | -do-                 |
| 8.  | Dr. Surender Mor, Dean<br>Faculty of Social Sciences                   | -do-                 |
| 9.  | Dr. K.V. Singh, Principal,<br>MSM Institute of Ayurveda                | -do-                 |
| 15. | Dr. Veena Rani, Principal,<br>BPS Girls College                        | -do-                 |
| 17. | Dr. Shivalli M. Chauhan,<br>Additional controller of Defence Accounts, | Chancellor's Nominee |
| 18. | Smt. Kamla Rani,                                                       | Chancellor's Nominee |

19. Prof. Asha Kadyan  
Registrar

Secretary

## **INTRODUCTION**

The Hon'ble Vice Chancellor extended a warm welcome to all the members of the Executive Council to its 33<sup>rd</sup> meeting. After exchange of pleasantries, the formal agenda items were taken up one by one.

**1. Confirmation of Minutes of 32<sup>nd</sup> meeting of Executive Council held on 30/03/2013.**

The minutes of the 32<sup>nd</sup> meeting of the Executive Council held on 30/03/2013 were confirmed.

**2. Follow up Action Report.**

The House noted the follow up action on the decisions taken by the Executive Council in its meeting held on 30/03/2013.

**3. Extension in deputation in respect of Dr (Mrs) Anu Balhara, Assistant Professor to MDU, Rohtak for the period of one year i.e. from 04.05.2013 to 03.05.2014.**

Considered & approved.

**4. To consider that the following person(s) be confirmed on his / her post w. e. f. the date mentioned against his/her name on satisfactory completion of probation period:**

The House considered and noted the confirmation of the following persons w.e.f. the dates mentioned against each:-

Sr. No	Name of Person and Deptt /College	Post on which to be Confirmed	Date of Joining	Date of Confirmation
1.	Ms Sunita Rani School of Engineering & Sciences	Assistant Professor in Computer Science and Engineering	11.04.2012 F/N	11.04.2013

2	Ms Manju Saroha School of Engineering & Sciences	Assistant Professor in Mechanical Engineering	06.04.2012 A/N	07.04.2013
3.	Sh Vinod Saroha School of Engineering & Sciences	Assistant Professor in Information Technology	06.04.2012 F/N	06.04.2013
4	Ms Ishani Patharia Department of Management Studies	Assistant Professor in Commerce	06.04.2012 F/N	06.04.2013
5	Sh Kapil Kumar Department of Management Studies	Assistant Professor in Management	06.04.2012 F/N	06.04.2013
6.	Mrs. Alka Bharti, Department of Laws	Assistant Professor-in-Laws	09/04/2012 F/N	09/04/2013

5. **To consider and approve the proceedings of screening & selection committee for promotion of five eligible Assistant Professors to the post of Associate Professors under CAS in MSM Institute of Ayurveda.**

Considered and approved the proceedings of screening & selection committee for promotion of the following Assistant Professors to the post of Associate Professor under CAS in MSM Institute of Ayurveda:

Sr. No.	Name of the Candidate	Department
1.	Dr. Mukesh Kumar Dubey, Asstt. Prof.	Agad Tantra
2.	Dr. Shobha Benjwal, Asstt. Prof.	Rachna Sharir
3.	Dr. Vivek Aggarwal, Asstt. Prof.	Rog & Virkiti Vigan
4.	Dr. A.P. Nayak, Asstt. Prof.	Kayachikitsa
5.	Dr. Naresh Bhargava, Asstt. Prof.	Dravya Guna

6. **To consider and approve the revised rules & regulations framed by the Administrative Rules Framing Committee.**

The House considered and approved the revised rules & regulations framed by the Administrative Rules Framing Committee with the following amendments/ observations and simultaneously authorized the Vice Chancellor for any further amendments on a later stage:-

**At page No. 44** in the annexure (at point no. xxxi) be amended as *The student shall not visit the persons or family living in the University campus beyond permissible hours and without the permission of the competent authority.*

**At page No. 37 (annexure) point no. 4** The Hostel Supervisors will work from 8.00 a.m. to 3.00 p.m. and the Hostel Wardens from 10.00 a.m. to 5.00 p.m. They will present in the Hostel at the time of dinner. It was also resolved that the Hostel Wardens/ Supervisors will be allotted University accommodation on priority basis. They will not be entitled for rent free accommodation. The Hostel Supervisors shall be granted leave by the Chief Warden on recommendation of the Hostel Warden.

**At page No. 39 (annexure) point 7.1 (s)-** Discretionary quota of the Vice-Chancellor is to be deleted.

**At page No. 45 (annexure) point no. 6.** has already been discussed and approved at page no. 44 (annexure) vide point no. xxxi. & **point no. 10** may be deleted as the same has been considered in the Sexual Harassment Rules.

**At page No. 27 (annexure) point no. 5-** She shall have an imprest of Rs. 2500/- to be recouped from time to time and is empowered to incur an expenditure of Rs. 1000/- on purchase of one item any time.

**At page No. 40 (annexure) point (iv) For Guests of University Departments-** Temporary accommodation to the teaching staff(Regular/guest) (excluding meals) if available on the recommendation of respective Chairperson/ Principal, will be provided at the rate of Rs. 1000/- per head per month proportionately for short stay in the old University guest House.

The House resolved that the aims and objective of Youth Welfare Committee at page no. 21-22 (annexure) be reviewed.

**At page No. 51 (annexure) point (o)** regarding Rules Governing the Allotment of Residential Accommodations should be more clear. & **at page 53 regarding classifications of residences is to be reviewed.**

**At page No. 54 (annexure) 6(i)** the last sentence will be as under:-

In case of death, resignation dismissal and retirement of the Vice-Chancellor, Pro-Vice-Chancellor and Registrar, the rent shall be charged as per clause

15(xii) of the rules. The House resolved that Prof. Vimal Joshi shall see House Allotment Rules in consultation with the Pro Vice Chancellor.

**At page No. 95 (annexure)** The House resolved that leave of kind due will be granted to the Teaching & Non-teaching staff as per MDU rules.

**At page No. 61 (annexure) point no. (viii)** The House resolved that the person who is on deputation and wants to occupy the house in the parent department, he/ she is entitled to retain the house for the period as long as he is on deputation as per MDU rules.

- 7. To consider and approve the rules/ regulations framed by the Administrative Rules Framing Committee constituted by the Vice-Chancellor.**

Considered and approved the rules/ regulations framed by the Administrative Rules Framing Committee with the following additions/modifications:-

- i) Allow the use of Ambulance on free of charge basis for the Medical Camps organized by the University.
- ii) University Vehicle to be provided on rent charges basis to the students of NSS/Industrial Trip/Court visit etc., if available. A rate contract for private vehicles can be made with the transporters.

- 8. To consider and approve the Memorandum of Understanding (MoU) between Maharashtra Knowledge Corporation Ltd. (MKCL) and BPS Mahila Vishwavidyalaya, Khanpur Kalan for implementation of Digital University framework.**

Considered and resolved that a detailed proposal be obtained from MKCL as per the requirements of the University. This be processed and placed before the Executive Council in its next meeting.

- 9. To consider and approve the recommendations made by the Academic Council in its meeting held on 24/05/2013.**

The Executive Council considered and approved the recommendations made by the Academic Council in its meeting held on 24/05/2013 with the observation that at point (iv) the MBA-LEAD program is to be introduced from the Academic Session 2013-14 instead of 2014-15.

- 10. To consider and approve the extension in deputation period of Prof. R.C. Nautiyal as Controller of Examination for further one year beyond 09.06.2013.**

Considered and approved. It was resolved that a request be made to DCRUST in this regard.

- 11. To consider and approve the proceeding of the Screening Committee for promotion under CAS from AGP Rs. 6,000 to Rs.7,000/- Stage-1 to Stage-2 in the pay scale of Rs 15,600 -39,100 + AGP 6,000 on successful completion of four and five years of their services in light of UGC guidelines received from State Govt. vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.**

The House considered and approved the proceeding of the Screening Committee for promotion under CAS from AGP Rs. 6,000/- to Rs. 7,000/- on successful completion of four and five years of services of the following:-

<b>Sr No.</b>	<b>Name of Teacher</b>	<b>Recommended for AGP</b>	<b>Date of completion of four/five years service</b>
01	Dr Bhupinder Singh, Assistant Professor in Environmental Studies	Rs 7,000/-	10.08.2011 (on completion of four years of service)
02	Dr Bhavna Sharma, Assistant Professor in Commerce	Rs 7,000/-	01.08.2012 (on completion of four years of service)
03	Dr Himanshu Parmar, Assistant Professor in English	Rs 7,000/-	28.06.2012 (on completion of five years of service)

- 12. To consider the case of Dr Shweta Hooda Solanki, Associate Professor in Management for grant of duty leave (beyond 30 days duty leave) for Post Doctoral Fellowship at University of North Texas , Denton, USA for Six months from 01.07.2013 to 31.12.2013 (June, 2013 exclusive being summer vacation period).**

It was resolved that the duty leave can be granted for a period of 30 days only and for the remaining period she should apply for leave of the kind due. The quantum of salary will be paid as per the UGC/ KUK/MDU rules.

- 13. To consider the request of Prof. RR Singh to function as Visiting Professor in Department of Social Work of this University.**

Considered and approved the request of Prof. R.R. Singh to appoint as Visiting Professor in Department of Social Work initially for a period of one year with the following terms and conditions:

1. He will mentor & guide the Deptt. and also undertake teaching assignments.
2. Rent free accommodation in the University VIP Guest House will be provided.
3. He will stay for at least 15 days in the University in a month.
4. Honorarium of Rs. 35,000/- per month will be paid to Prof. RR Singh.

- 14. To consider the recommendations of the committee dated 22.05.2013 constituted by the Vice-Chancellor to go through the requests of the persons engaged on contract basis or otherwise for enhancement of their pay suitably and fix the same on consolidated basis.**

The recommendations of the committee were discussed in detail by the house. The Executive Council after due deliberations approved the recommendations of the committee with modifications that the retired persons shall be appointed on contract on fixed consolidated amount based on their last post and pay. In case of fresh appointments, the incumbent be appointed on contract on fixed consolidated amount based on the designation on which they are appointed. Accordingly, it was resolved that the following maximum consolidated salary may be paid to the retired persons based on the designations, they held before

retirement in case of re-employed persons or on the basis of the post they will hold in case of fresh appointments:

<b>Sr.No.</b>	<b>Designation</b>	<b>Consolidated Salary to be paid</b>
1.	Deputy Registrar	22,000.00
2.	Assistant Registrar	20,000.00
3.	S.D.O.	18,000.00
4.	Superintendent	18,000.00
5.	Assistant	16,000.00
6.	Public Relation Officer	16,000.00
7.	Legal Advisor	15,000.00
8.	J.E. (Elect./Civil/Hort.)	15,000.00
9.	Supervisor (Hort.)	10,000.00
10.	Security Officer	10,000.00
11.	Consultant (Hort.)	Rs. 1000.00 per day plus travelling charges by own car as per rule subject to maximum of five visits in a month.

- 15. To consider and approve to start the M.Tech. (ICT) course in the discipline of Electronics and Communication from academic session 2013-2014 and same fee structure of M.Tech. courses in School of Engineering & Sciences.**

Considered and approved.

- 16. To consider and approve the schedule of Late fee deposited by the students of General and reserved categories**

Considered and approved.

- 17. To consider the sanction for the posts of teaching faculty appointed by University under Self Finance Scheme for B.P.S. Mahila Polytechnic, Khanpur Kalan (SNP).**



The Executive Council resolved that the State Government be requested to sanction these posts under Self Finance Scheme.

**The meeting ended with a vote of thanks to the Chair.**

Registrar