

**Minutes of the 31<sup>st</sup> meeting of the Executive Council held on 21/02/2013 at 11.00 a.m. in the Conference Hall of Teaching Block-1, BPS Mahila Vishwavidyalayan, Khanpur Kalan, Sonipat.**

Present:

- |     |   |                   |
|-----|---|-------------------|
| 1.  | Dr. (Mrs.) Pankaj Mittal<br>Vice-Chancellor   | Chairperson       |
| 2.  | Dr. (Mrs.) Balbir Kaur<br>Pro Vice-Chancellor   | Ex-officio-member |
| 3.  | Mrs. Kiran Lekha Walia, Financial Advisor, HBPE<br>O/o the Financial Commissioner;<br>and Principal Secretary to Government,<br>Haryana, Finance Department, Chandigarh | -do-              |
| 4.  | Prof. Vimal Joshi, Dean<br>Faculty of Law   | -do-              |
| 5.  | Prof Vijay Kaushik, Dean<br>Faculty of Ayurvedic Medicine   | -do-              |
| 6.  | Dr. Gulab Singh, Dean<br>Faculty of Arts and Languages  | -do-              |
| 7.  | Prof. Ipshita Bansal, Dean<br>Faculty of Commerce & Management  | -do-              |
| 8.  | Dr. Suman Dalal, Dean,<br>Faculty of Education  | -do-              |
| 9.  | Mr. Ajit Singh, Dean,<br>Faculty of Engineering and Technology  | -do-              |
| 10. | Dr. Surender Mor, Dean<br>Faculty of Social Sciences  | -do-              |
| 11. | Prof. K.V. Singh, Principal,<br>MSM Institute of Ayurveda   |                   |

- |     |   |                      |
|-----|---|----------------------|
| 12. | Dr. Veena Rani, Principal,<br>BPS Girls College   | -do-                 |
| 13. | Dr. Shivalli M. Chauhan,<br>Additional controller of Defence Accounts,<br>H.No-1489, Type-E, Sector-35B,<br>Defence Account Deptt. Colony Chandigarh. | -Chancellor Nominee- |
| 14. | Smt. Kamla Rani,<br>University Campus   | -Chancellor Nominee- |
| 15. | Prof. Asha Kadyan<br>Registrar  | Secretary            |

### **Introduction**

The Hon<sup>ble</sup> Vice-Chancellor extended a warm welcome to all the members, especially the new members namely; Prof. Ipshita Bansal, Dean Faculty of Commerce & Management & Dr. Surender Mor, Dean Faculty of Social Sciences for attending the 31<sup>st</sup> Meeting of Executive Council. After exchange of pleasantries, the formal agenda items were taken up one by one.

### **Proceedings of the Meeting:-**

- 1. Confirmation of Minutes of 30<sup>th</sup> meeting of Executive Council held on 27/11/2012.**

The Minutes of the 30<sup>th</sup> Meeting of Executive Council held on 27/11/2012 were confirmed. Some references received from Mrs. Kiran Lekha Walia, Financial Advisor vide letter dated 21<sup>st</sup> December, 2012 were clarified and resolved during the meeting. She has also informed the house that the grant of Special Allowance to the Teaching & Non-Teaching employees of the University could

not be acceded to by the State Govt. and the orders have been conveyed/ dispatched on dated 7<sup>th</sup> January, 2013.

**2. Follow up Action Report.**

The House was of the opinion that the University Establishment shall certify that the due procedure was followed in all appointments.

The House also approved the earlier appointments on receipt of such confirmation from University Establishment.

**3. To consider and approve the amendment in the University Act, 2006 as per the notification received from the State Govt.**

Considered and noted the amendments in the University Act, 2006 as per notification received from the State Govt.

**4. Memorandum of Agreement between Kwangwoon University and BPS Mahila Vishwavidyalaya, Khanpur Kalan.**

The Executive Council congratulated the Vice-Chancellor and approved the MOU signed by the University with Kwangwoon University, Seoul. The efforts of the University towards internationalization were appreciated by the House.

**5. To consider and approve the Introduction of new courses from the Academic Session 2013-14.**

The House approved the introduction of new courses and creation of Deptt. of Mathematics under the Faculty of Sciences. It was also decided that initially these courses/programmes shall be started with the existing faculty and infrastructure and later on, if required, the requirement for more faculty and infrastructure may be sent to the State Government.

**6. To consider and approve recommendation of the Academic Council for the amendment in Clause 5.3 (3) & 5.5 of Ph.D. Ordinance.**

Considered and approved the amendment in the Ph.D. Ordinance. The Clause 5.3(3) and 5.5 shall be read as under:-

(i) **5.3(3)**, %One lecturer among those eligible for appointment as supervisor, by rotation for two years.+

(ii) **5.5**, %All the Professors, Associate Professors & Assistant Professors in the Department having doctorate qualification in the concerned discipline shall be eligible for nomination as research supervisors.

Provided that the lecturer in the Department should have at least three years of full time teaching experience at the PG or five years at UG level.

An Associate Professor with three publications in reputed journals can be considered only for the membership of DRC for the next two years, with immediate effect, after that Ph.D. shall remain the essential qualification/requirement for the membership of Departmental Research Committee.

**7. To consider & approve the action taken by the Vice-Chancellor in appointing Prof. Ipshita Bansal, Deptt. of Management Studies as Proctor.**

Considered and approved the appointment of Prof. Ipshita Bansal, Deptt. of Management Studies as Proctor.

**8. To consider and approve the ordinances, rules and regulations framed by the Administrative Rules Framing Committee constituted by the Vice-Chancellor.**

Considered and desired that the whole agenda will be revised as discussed during the meeting by calling a meeting of all HODs and the same be placed in the next meeting.

9. **To consider and approve the recommendation of selection committee for contractual appointment to the post of Assistant Professor in MSM Institute of Ayurveda made in its meeting held on 24/01/2013 in the Chamber of the Vice-Chancellor.**

Considered and approved the proceedings of the Selection Committee meeting held on 24/01/2013 for the following appointments on contract basis initially for 11 months or till the regular appointments, whichever is earlier on a consolidated amount of Rs. 38220/-per month on certification of University Establishment that the appointments are made after following due procedure:-

1. Ms. Timsi Srivastva      Assistant Professor      Swast Varita

**Wait List**

Mr. Sandeep

2. Ms. Deep Mala      Assistant Professor      Kaumar Bhartiya

10. **To consider that the following person(s) be confirmed on his/her post w.e.f. the date mentioned against the name on satisfactory completion of probation period in the MSM Institute of Ayurveda Khanpur Kalan.**

The confirmation of following faculty members with the rectification of date at Sr. No. 3 were approved w.e.f. the date mentioned against each with the direction that the cases of confirmation should be taken up well in time and placed in the immediate meeting of the Executive Council:

| <b>S. No</b> | <b>Name of person &amp; Subject/Department</b> | <b>Post on which to be confirmed</b> | <b>Date of joining</b> | <b>Date of confirmation</b> |
|--------------|--|--------------------------------------|------------------------|-----------------------------|
| 1            | Dr. Ranjip Dass<br>Panchkarma                  | Assistant Professor                  | 27.8.2009              | 27.8.2011                   |
| 2            | Dr. Madhavi Seetha<br>Panchkarma               | Assistant Professor                  | 27.8.2009              | 27.8.2011                   |
| 3            | Dr. Vijay Kaushik<br>Kayachikitsa              | Professor                            | 22.8.2009              | 22.8.2011                   |
| 4            | Dr. Mahesh<br>Dadhich<br>Dravya Guna           | Professor                            | 7.7.2010               | 7.7.2012                    |

**11. To consider & approve rules for prevention, prohibition and punishment for Sexual Harassment of Women at the University.**

Considered and approved.

**12. To consider that the following person(s) be confirmed on their post w. e. f. the date mentioned against their name on satisfactory completion of probation period:**

Considered and approved the confirmation of the following faculty members from the date mentioned against each, with the direction that the confirmation of Ms. Sumita, Principal KGSS is subject to the final verdict/decision of the Hon<sup>ble</sup> Court.

| Sr.No | Name of Person and Deptt./College                     | Post on which to be confirmed                            | Date of Joining | Date of Confirmation |
|-------|---|--|-----------------|----------------------|
| 1.    | Ms. Poonam, BPS ITT&R                                 | Assistant Professor in Education for teaching of Science | 30.06.2010 A/N  | 01.07.2012           |
| 2.    | Dr. Reena Rani, BPS, ITT&R                            | Assistant Professor in Education for teaching of Hindi   | 29.03.2008 A/N  | 30.03.2010           |
| 3.    | Dr. Neelam Jain, Department of Pharmaceutical Science | Reader in Pharmacy                                       | 01.07.2010 F/N  | 01.07.2012           |
| 4.    | Ms. Anju Rani, Deptt. Of Economics                    | Assistant Professor in Economics                         | 27.01.2010 F/N  | 27.01.2012           |
| 5.    | Ms. Sumita, Kanya Gurukul Sr. Sec. School             | Principal  | 29.01.2010 A/N  | 30.01.2012           |

13. **To consider and approve the proceedings of the Selection Committee for the appointment of Assistant Professor in History (Gen Category) and one post of Assistant Professor in Home Sciences (Gen Category) for BPS Institute of Higher Learning made in the meeting held on 30.01.2013, in the Chamber of Vice-Chancellor, BPSMV, Khanpur Kalan.**

Considered and approved the proceedings of the Selection Committee meeting held on 30/01/2013 for the following appointments on certification of University Establishment that the appointments are made after following due procedure:-

- |    |                                      |  |                                 |
|----|--------------------------------------|--|---------------------------------|
| 1. | Ms. Priti Dabas<br>D/o Sh. Raj Singh | Assistant Professor in<br>Home Science | Institute of<br>Higher Learning |
|----|--------------------------------------|--|---------------------------------|

**Wait List**

1. Dr. Payal Mahajan W/o Sh. Rohit Mahajan
2. Ms. Poonam D/o Sh. Balwan Singh

(Pay Protection as per rules)

- |    |   |                                   |                                 |
|----|---|-----------------------------------|---------------------------------|
| 2. | Dr. Sheela Kumari<br>D/o Sh. Jagdev Singh | Assistant Professor in<br>History | Institute of<br>Higher Learning |
|----|---|-----------------------------------|---------------------------------|

**Wait List**

1. Dr. Jai Prakash S/o Sh. Manphool Singh
2. Dr. Shallu Sachdeva D/o Sh. Madan Lal

(Pay Protection as per rules)

14. **To consider the approve the proceeding of the Screening Committee for promotion under CAS from AGP Rs. 6,000 to 7,000 and Rs ,7,000 to Rs 8,000/ In the pay scale of Rs 15,600 -39,100 + AGP 6,000 on successful completion of four and five years of their services in light of UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.**

Considered and approved.

15. **To consider the report of the Enquiry Committee constituted by the Vice Chancellor to inquire into the misbehaviour of Mr. Alok Kumar, Lecturer (now Assistant Professor) (Hospitality and Hotel Administration ) in the Department of Management Studies , Bhagat Phool Singh Mahila Vishwavidyalaya , Khanpur kalan with the students of B. Sc. 5<sup>th</sup> semester of**

**the same department and his work and conduct in previous employment and also his representation (unsigned).**

The findings of the Committee were discussed at a great length and after considering the pros and cons of the matter it was resolved that the following penalties be imposed under Punishment & Appeal Rules 1987:-

(i) to withhold of one increment without cumulative effect

(ii) to extend the probation period for one year, he will be under observation of the present Chairperson for one year, till the time his probation is extended.

- 16. To approve the action taken by the Vice-Chancellor under Section 11 (6) of BPSMV Act-2006 in creation of one post of Assistant Professor in Law in the Department of Law on the basis of workload under UGC rules/guidelines and also to meet the norms of Bar Council of India.**

Considered and approved. The Executive Council was also informed that the post stands approved by the State Govt. vide Memo No. 18/32-2010 UNP (I) dated 20/02/2013.

- 17. To consider the recommendations of Academic Council in its meeting held on 8.1.13 regarding the policy of career advancement scheme (CAS) for the teachers of MSM Institute of Ayurveda at par with the teachers of the University which may not be vacancy bound.**

Considered and approved the proposed CAS for Ayurveda teachers. However, the scheme for promotion from Assistant Professor to Associate Professor for the faculty members of MSM Institute of Ayurveda be implemented with immediate effect to motivate the faculty as no extra financial liability is involved.

The cases of promotion from Associate Professor to Professor shall be referred to the State Govt. for concurrence indicating the financial liability, involved.

- 18. To approve the amendments in the qualifications for the post of Deputy Registrar and Assistants in the University for direct recruitment.**



Considered and approved with the remarks that at least five years work experience in the lower post should be there in the case of direct recruitment for the post of Assistant.

Further resolved that the criteria/ratio for the direct recruitment and through promotional channel should be 50:50.

- 19. To consider and approve the terms and conditions of deputation of Prof. Asha Kadyan as Registrar, BPSMV, Khanpur Kalan conveyed by the Financial Commissioner & Principal Secretary to Govt. of Haryana, Higher Education Department, Chandigarh vide Endst No. 11/3-2006 UNP (5) dated 05.02.2013.**

Considered and noted the terms and conditions of deputation of Prof. Asha Kadyan as Registrar, BPSMV, Khanpur Kalan.

- 20. To consider and approve the proceedings of the Establishment Committee meeting held on 11.02.2013 in the office of Registrar, BPSMV, Khanpur Kalan for the appointment of Section Officer (UGC-ASC) in the pay scale of Rs. 9300-34800+4200 GP.**

Considered and approved the proceedings of the Establishment Committee meeting held on 11/02/2013, for the following appointment on co-terminus basis i.e. till assistance received from UGC under Plan Period:-

1. Mr. Ashok Kumar                      Section Officer                      UGC(ASC)  
S/o Sh. Prem Singh

**Wait List**

Mr. Satender S/o Sh. Om Prakash

- 21. Transfer of University Land on Lease basis for a period of 99 years to the Education Department, Government of Haryana for the establishment of Kisan Model School at Bhainswal Kalan.**

Considered and approved.

- 22. To consider and approve the rates of Water Charges, Sewerage Charges, Lawn Charges and Fan Charges.**

Considered and approved with the directions that these may be inserted in rules and regulations being framed by the University (vide agenda item No. 8).

- 23. To consider that the following person(s) be confirmed on their post w. e. f. the date mentioned against their name on satisfactory completion of probation period:**

Considered and approved the confirmation of the following faculty members from the date mentioned against each:

| S.No | Name of Person and Deptt /College             | Post on which to be Confirmed  | Date of Joining   | Date of Confirmation |
|------|---|--------------------------------|-------------------|----------------------|
| 1.   | Mrs. Suman, BPS, Institute of Higher Learning | Assistant Professor in Physics | 15/03/2010<br>A/N | 16/03/2012           |
| 2.   | Dr. Veena, BPS Institute of Higher Learning   | Principal                      | 11.02.2011<br>A/N | 12.02.2013           |

- 24. To consider and approve the Introduction of BBA Course from the Academic Session 2013-14.**

Considered and approved the introduction of BBA Course and also created two teaching posts for the Course. The matter shall be sent to the State Govt. for approval of these posts.

- 25. To consider and approve the proceedings of the Selection Committee for the appointment of Assistant Professor in Law one for SC Category and**

**one for General Category, made in the meeting held on 24.01.2013 in the Chamber of Vice-Chancellor, BPSMV, Khanpur Kalan.**

Considered and approved the proceedings of the Selection Committee Meeting held on 24/01/2013 for the following appointments on certification of University Estt. Branch that the appointments are made after following due procedure:-

1. Ms. Sandhya Rohal            Assistant Professor in                            Deptt. of Law  
D/o Sh. Hanumant Singh    Law (Gen. Category)

**Wait List**

Dr. Kritika D/o Sh. Ravish Chander Dalal

2. Sh. Anand Kumar            Assistant Professor in                            Deptt. of Law  
S/o Sh. Hawa Singh        Law (SC Category)

Wait List

Ms. Kavita D/o Sh. Pawan Kumar

(Pay Protection as per rules in all above cases)

As the University has received the approval of one additional post of Assistant Professor from the State Govt. vide Memo No. 18/32-2010 UNP(I) dated 20/02/2013, the wait list candidate of General Category may also be issued the appointment letter.

26. **To consider & approve the extension of study leave to Mrs. Kiran Sikka, Associate Professor in English, BPS Institute of Higher learning for six months.**

Considered and approved as per UGC norms.

27. **To consider and approve the proceedings of the Selection Committee meeting held on 20.02.2013 at 01.00 PM in the office of Vice-Chancellor, BPSMV, Khanpur Kalan for the appointment of Executive Engineer (on contract basis).**

Considered and approved the proceedings of the Selection Committee held on 20/02/2013 for the following appointment on contract basis initially for a period of one year on consolidated amount of Rs. 35000/- per month with rent free accommodation:

1. Sh. Kamlesh Kumar Goyal      Executive Engineer      Engineering Cell  
S/o Sh. G.R. Goyal

**28. Any other item with the permission of the Chair.**

- (i) **Extension case of Prof. Kapil Kapoor:-** Considered and approved the extension of Prof. Kapil Kapoor as Visiting Professor for one more year beyond his present engagement.
- (ii) **Holding of University's First Convocation:-** It was informed to the house that the University is going to organize its first Convocation on 8<sup>th</sup> March, 2013. The Council approved the holding of the convocation, within an overall budget of Rs. 70.00 lacs.

The meeting ended with a vote of thanks to the chair.

**REGISTRAR**