

REVISED MINUTES OF THE 25th MEETING OF THE EXECUTIVE COUNCIL HELD ON 05/10/2011 AT 11.00 a.m. IN THE CONFERENCE HALL, TEACHING BLOCK-1, BPS MAHILA VISHWAVIDYALAYA, KHANPUR KALAN, SONIPAT

Present:

1. Dr. (Mrs.) Pankaj Mittal
Vice-Chancellor -Chairperson
2. Dr.(Mrs.) Balbir Kaur
Pro Vice-Chancellor -Ex-officio-member
3. Mrs. Mukul Rani Masih,
Prof. & Head, Deptt. of Agriculture University
And Social Science, Durgapura, Jaipur. -Chancellor's Nominee
4. Dr. Shivalli M. Chauhan,
Additional Controller of Defence Account,
H.No. -1489, Type-E, Sec. 35-B,
DAD Colony, Chandigarh.
Ph.No. 0172-2741517 -Chancellor's Nominee
5. Prof. Vimal Joshi, Dean,
Faculty of Law -Ex-officio-member
6. Dr. K.V. Singh, Dean,
Faculty of Ayurvedic Medicine -do-
7. Dr. Veena Rani, Principal,
BPS Girls College -do-
8. Dr. Sanket Vij, Dean,
Faculty of Commerce and Management -do-
9. Dr. Vijay Nehra, Dean,
Faculty of Engineering and Technology -do-
10. Dr. Gulab Singh, Dean
Faculty of Arts and Languages -do-

- | | | |
|-----|--|------------|
| 11. | Dr. Suman Dalal, Dean, Faculty of Education | -do- |
| 12. | Smt Shimla Registrar | -Secretary |

INTRODUCTION

The Hon^{ble} Vice Chancellor extended a warm welcome to the newly nominated Chancellor's Nominees i.e. Mrs. Mukul Rani Masih, Prof. & Head, Department of Agricultural University & Social Science, Durgapura, Jaipur and Dr. Shivali M. Chauhan, Additional Integrated Financial Advisor, Ministry of Defence, Govt. of India along with all the members. She also introduced the Chancellor's nominees to the other members of the House. The Hon^{ble} Vice Chancellor gave a brief history of the University stating that the erstwhile Gurukul at Bhainswal Kalan (established in 1919) and Khanpur Kalan (established in 1936) was the outcome of the efforts of legendary Bhagat Phool Singh Ji and his worthy daughter Padamshri Subhashini Ji. As a mark of honour for this great man, the Haryana Government named the University after his name. She also apprised the House of the achievements of the University in a short span of time of its existence. After that the agenda items were taken up one by one.

PROCEEDINGS (AGENDA ITEMS)

1. Confirmation of Minutes of 24th meeting of Executive Council held on 30/03/2011

The minutes of the 24th meeting of the Executive Council held on 30/03/2011 were confirmed.

2. Follow up Action Report.

The follow up Action on the decisions taken in the 24th meeting of Executive Council were noted by the House.

3. Pay anomaly & Merging Post of Accountant with the post of Assistant.

Considered and resolved that the feasibility for merging the post of Accountant to that of Assistant be obtained from the State Government.

4. To approve the case of rationalization of Sh. Kamal Ahuja, Lab-Technician in the pay scale of 9300-34800-3200GP in BPSM Polytechnic w.e.f 27.02.2009.

The Committee constituted by the Vice-Chancellor has recommended the rationalization of Sh. Kamal Ahuja, Technical Assistant by giving relaxation in conditions of appointment of service in terms of Clause-17 of Service & conduct rules laid down by the Director Technical Education, Haryana, keeping in view the following merits of Mr. Kamal Ahuja:-

1. That Mr. Kamal Ahuja is only one Lab Technician in the Computer Deptt. of the BPS Mahila Polytechnic. He has been successfully handling the job.
2. The Principal Polytechnic has appreciated the work and conduct of Mr. Kamal Ahuja in the meeting.
3. He is having 3 years diploma in computer engineering from Board of Technical Education Haryana with 55.4% marks.
4. That the qualification for various technical posts in the polytechnic including the post of lab Tech. have been prescribed by the Deptt. of Technical Education, Haryana and their services are governed under the rules and regulation framed by the Deptt. of Technical Education Haryana.
5. As per Clause-17 of DTE Haryana for recruitment of Group-C:-
Where the Govt. is of the opinion that it is necessary or expedient to do so, it may by order for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.+

Hence, the rationalization/regularization of services of Sh. Kamal Ahuja is approved.

5. **To note the extension in the term of appointment in respect of Dr. (Mrs.) Pankaj Mittal, as Vice-Chancellor BPSMV Khanpur Kalan, Sonapat.**

The House noted and congratulated Dr. (Mrs.) Pankaj Mittal, Hon^{ble} Vice Chancellor on her second term as Vice Chancellor.

6. **To consider the appointment of Miss Jyoti, Music Teacher in the light of CWP No. 14150 of 2008 filed by Miss Kiran Malik.**

The matter was discussed at length and it was decided that in the light of Hon^{ble} High court order passed in CWP No. 14150/08, on 27/04/2011, a considered view has to be taken on the appointment of Ms. Jyoti for conveying the same to the court pending judgement by the Hon^{ble} Court. After due deliberation, it was held that as Ms. Jyoti did not fulfil the eligibility criteria on the date of interview, hence her appointment is not valid. Hence the E.C. resolved to terminate the service of Ms. Jyoti but her termination will be subject to the final decision of the Hon^{ble} High Court in CWP 14150/08 and 13394/11 both of which are clubbed and fixed for final hearing on 17/10/11.

7. **To consider and approve the extension in deputation in respect of Ms Anu Balhara, Lecturer to MDU, Rohtak for period of one year i.e. from 04.05.2011 to 03.05.2012.**

Considered & approved.

8. **To Consider and approve the protection of pay Rs, 12,420/- in the pay scale of Rs. 12,000 – 18,300 of Dr Shweta , Reader, School of Management Studies from the date of her joining in the BPSMV, Khanpur Kalan.**

Considered and approved with the directions that the approval of the Finance Department be obtained.

9. **To consider & approve the purchase of left out plot, of Khasra No./ Killa No. 144/26 measuring 10 Marla Rakba.**

Considered and approved the purchase of left out plot measuring to Marla Rakba at the rate of **2,67,979+Registry Charges** of Khasra No./Killa No. 144/26 with the directions that girdawri/intakal process be obtained in favour of the University.

- 10. To consider & approve the facilities & incentives available to the University employees participating in sports events of National/ International importance.**

Considered & approved.

- 11. To consider & approve the recognition of Teaching/Non-Teaching Associations in BPSMV Khanpur Kalan.**

Deferred with the direction to obtain feedback from the other sister universities as to how many years after the inception of the University, association of such types are generally formed so as to allow the university system to establish and mature. After that stage, these associations can contribute meaningfully to refine the system further. The structure and rules thereof may also be obtained.

- 12. To consider and approve the new guidelines/Rules received from FC PS Govt. of Haryana, Higher Education Department vide memo No. KW-7/18-2009 C-IV (3) dated 29/04/11.**

It was discussed that since latest guidelines/orders have been received vide Govt. orders dated 21/07/2011, hence the same are considered and approved. It was resolved that a time bound action plan be prepared for implementation of the CAS, as per the latest Government orders dated 21/07/2011, there shall be three designations in the university including the constituent colleges namely, Professor, Associate Professor and Assistant Professor. Hence, the CAS will be implemented accordingly in the constituent colleges also. It was also discussed that the nomenclature of the constituent colleges may be changed, appropriately and informed to UGC.

13. To consider the proposal of Director SES for discussion and consideration by the Executive Council.

- (i) It was decided that for the post of system Analyst in SES, the applications may be scrutinized by considering the experiences from industries and other well-known and reputed recognized institutions.
- (ii) The proposal for evaluation of faculty by the students through feedback system should be routed through the Internal Quality Assurance Cell (IQAC) and routed through Academic Council to E.C.
- (iii) The proposal for initiating part-time job oriented specialized skill based courses (evening, weekend and Summer & Winter break) should be first considered by the Centre for Society University Interface Research (CSUIR) and Academic Council before placing the same to the Executive Council.

SUPPLEMENTARY AGENDA

14. Creation of regular posts (non-teaching) and Guest Faculty in Learning Resource Centre.

Considered & approved that two posts of Lectures, one post of Assistant, one post of Clerk-cum-typist, one post of Lab Technician and one of Lab Attendant may be got sanctioned from the State Government and the staff showing at Sr. no. 6 to 8 i.e. (peon-1, Sweeper-2, and Gardner-1) be hired/ engaged through outsource agency, as per extant rules/regulations.

15. Approval of Appointment of Technical Advisor.

Considered the recommendations of the Selection Committee and approved. It was resolved that the incumbent shall visit the University at least 10 times in a month and a consolidated salary of Rs. 35,000/- (Rs. Thirty five thousand only) per month which shall include transportation charges from his residence to

BPSMV shall be paid. Further, a charter of his duties and responses is to be prepared by the University authorities, till a regular XEN is appointed.

16. To consider & approve the selection criteria for appointment on Teaching posts of University.

Considered and directed that the item should be routed through Academic Council.

17. To consider and approve the Budget Allocation (Recurring Grant) for the Year 2011-12.

Considered & approved with the following directions:

- (i) Allocation of funds should be in the name of SES and not specifically for the Computer Lab.
- (ii) The allocation of funds to the Controller of Examinations be increased to meet the expenses incurred on the payment of remuneration etc.

18. To Consider and approve the extension in the deputation of Prof. Vimal Joshi Deptt. of Law for a Period of one year beyond 24.07.11.

Noted: The approval from the State Government be got expedited.

19. To engage Prof. CL Anand as visiting Professor on contract basis on the terms and conditions as already approved by the Executive Council vide Resolution No. 11 dated 25.03.2009

Considered and resolved that the services of Prof. C.L. Anand may be availed as Academic Advisor, subject to the conditions that UGC guidelines or MDU Rules with regard to age of the incumbent permit so.

20. To consider and approve limitations on refreshment for various committee meetings.

Considered and resolved that the following rate of ceiling on refreshment (per person) be followed:

| Sr. No. | Nature of meetings | Ceiling limit on refreshment |
|---------|--------------------------------|------------------------------|
| 1. | The Court Meetings | Rs.50/- |
| 2. | The Executive/ Acad. Council | Rs.50/- |
| 3. | The Finance Committee Meetings | Rs.50/- |
| 4. | Selection Committee Meetings | Rs.50/- |
| 5. | Board of Studies Meetings | Rs.40/- |
| 6. | Any other standing Committee | Rs.40/- |

- 21. Creation of teaching post of Professor, Reader and Lecturers to meet the existing workload of the University Teaching Departments/ Constituent Colleges/ Institutes for onward transmission to the State Government for creation of posts.**

Considered and deferred with the directions that a Committee be constituted by the Hon^{ble} Vice Chancellor to review the demand. At Sr. No. 3 & 4, two posts of Professor (in each column) be shown instead of Principal. Further, it was resolved that the University Teaching Departments (UTD) be re-named suitably.

- 22. To consider and approve the proposal for increase of posts for creation of additional posts of Lecturers from 19 to 24 on the basis of work load for BPSM Girls' College.**

Replaced by item no. 32 (Any other item-point No. VII).

- 23. To consider and approve suitable policy of University on Sexual Harassment.**

Considered and resolved that the policy document may be sent to the University counsel for legal vetting.

24. **To consider and approve the preliminary Memorandum of Understanding between the BPS Mahila Vishwavidyalaya, India and St. Catherine University, Minnesota, U.S.A.**

Considered & approved.

25. **To consider and approve the extension of Sh. S.C. Aggarwal, OSD to Vice-Chancellor on contract basis from 1.7.2011.**

Replaced by item No. 32 (Any other item-point No.I).

26. **To consider and approve the extension of Sh. J.K. Sharma, ABO/Asstt. Registrar on contract basis from 01/07/11.**

Considered and resolved that Sh. J.K. Sharma be relieved with immediate effect and since he has rendered the services, hence as per law, the salary cannot be denied to him up to the date he rendered his services. Therefore, hence it may be released.

27. **Extension in the contractual appointment of Ms. Sahbo Devi as Contractual Chief Warden.**

Considered and approved.

28. **To consider & approve the proposal of 5 day week for the Ministerial staff of Academic Staff College.**

Considered & approved.

29. **To consider & approve the Fee Concession to the University Employees and their wards/spouses.**

Considered and resolved that the case be referred to the State Government for approval.

30. **To consider & approve the Right of Children to Free & Compulsory Education Act-2011 (notified in Haryana Govt. Gazette on dated 03/06/2011).**

Noted.

31. **Term & Condition of appointment in respect of Dr. (Mrs.) Balbir Kaur, as Pro-Vice Chancellor, BPSMV, Khanpur Kalan.**

Noted.

32. **Any other item**

- I **To consider & approve the extension of Sh. S.C. Aggarwal, OSD to Vice-Chancellor on contract basis from 01/07/2011.**

Considered. It was brought to the notice of EC that Sh. S.C. Aggarwal has already quit the services from 09/09/11. Hence it was decided that his extension upto 9/9/11 is to be regularized as per the extant rules and regulations.

- II **To consider and approve the formula for re-employment of retired/ superannuated persons on contract.**

Considered and approved with the directions that the case may be referred to the State Government for approval and till such time formula of pay minus pension and pension equivalent to gratuity shall be applicable to all the superannuated employees.

- III. **To consider the Extension of term of deputation in respect of Mrs. Shimla, Registrar, BPSMV Khanpur Kalan.**

The point was noted and the House congratulated Mrs. Shimla for the same.

- IV. **Approval of the recommendations of Selection Committee for the various posts on deputation/ Contract basis in the University.**

The recommendation of the Selection Committee in respect of the following posts in sealed envelopes were placed before the House and the appointment of the following officers were approved as mentioned against each:

1. Sh. Omparkash Hooda Librarian (Pay minus pension-Gratuity)
2. Sh. Dalbir Singh Private Secretary (On Deputation)
3. Sh. Satish Kumar Vij Executive Engineer (On Deputation)
4. Sh. S.L. Ranga Dy. Registrar (Pay minus pension-Gratuity)
5. Sh. A. N. Sharma Assistant Registrar (Pay minus pension-Gratuity)

V. Creation of Post Graduate Teachers position in the University Campus School.

Considered & approved.

VI To consider and approve the proposal for M. Tech and Ph. D. Students to take extra work load of UG/PG classes under the scheme, "Earn while you learn."

Considered and resolved that the case be referred to State Government for approval. Clarification from Finance may be sought on the head which should be charged from the budget allocation for the expenses on this account.

VII To consider and approve the proposal for creation of additional posts of Lecturers from 19 to 24 on the basis of work load for BPSM Girls College.

(Agenda item no. 22 of supplementary agenda is to be treated as withdrawn and substituted with this new agenda)

Considered and approved with the directions that the case may be referred to the State Government for the sanction of the posts.

VIII To consider and approve the rates of remuneration to be paid to the examiners, invigilators, paper setters, staff, evaluation/ re-evaluation of answer books and fees for various courses being run by the university.

Considered and resolved that the remuneration etc. for examination work be paid as per MDU rates.

The meeting ended with a vote of thanks to the Chair

REGISTRAR