

BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA KHANPUR KALAN

PROCEEDINGS OF THE 21st MEETING OF THE EXECUTIVE COUNCIL HELD ON
17th JUNE, 2010 AT 11.30 AM IN THE CONFERENCE HALL OF TEACHING BLOCK-I,
BPS MAHILA VISHWAVIDYALAYA, KHANPUR KALAN

I. Present

- | | | |
|-----|--|----------------------|
| 1. | Dr. (Mrs.) Pankaj Mittal
Vice-Chancellor | Chairperson |
| 2. | Prof. Vibha Dhawan,
Executive Director,
Tata Energy Research Institute,
(Deemed University), New Delhi. | Chancellor's Nominee |
| 3. | Mrs. Atiya Habeeb Kidwai
JNU, New Delhi | -do- |
| 4. | Dr. Vijay Laxmi,
Member, Appellate Tribunal for
Foreign Exchange, Ministry of Law
and Justice, New Delhi. | -do- |
| 5. | Mr. D.P. Chauhan, Principal, G.P. Sonipat
Nominee of Haryana
Technical Education Department, | Member |
| 6. | Dr. Sandeep Berwal, Dean,
Faculty of Education | Ex-Officio Member |
| 7. | Dr. Vijay Nehra, Dean,
Faculty of Engineering and Technology | -do- |
| 8. | Dr. Vimal Joshi, Dean,
Faculty of Law | -do- |
| 9. | Dr. Nirmala Chaudhary, Professor,
Institute of Ayurveda, BPS MV | Member |
| 10. | Dr. Amrita Sharma, Reader
Faculty of Arts & Languages, BPS MV | Member |
| 11. | Shri S.C. Aggarwal
OSD to Vice-Chancellor | Special Invitee |
| 12. | Dr. Balbir Kaur,
Registrar | Member-Secretary |

II. **Introduction**

The Hon'ble Vice-Chancellor extended a warm and cordial welcome to all the learned members of the Executive Council to its 21th meeting. After exchange of pleasantries the House took up the formal agenda items.

III. **Proceedings (Agenda Items)**

As the meeting was in progress, the House received comments of the Education Department on the agenda items. The House considered the same and incorporated the comments wherever required.

1. **Confirmation of Minutes of 20th meeting of Executive Council held on 23.3.2010.**

The Executive Council confirmed the minutes of 19th meeting held on 19.1.2010.

2. **Follow up Action Report.**

The Executive Council noted with appreciation the follow up Action Report on the decisions taken by it in its meeting held on January 19, 2010 (Annexure-II, Pages 11-14).

3. **To consider and approve the restructuring of School of Engineering & Sciences (SES).**

It was decided that being an academic matter, this should first to go the Academic Council of the University for its Consideration and approval, only then it should be placed before the Executive Council for ratification. It was further decided that in view of the comments of the Education Department on this item that matter may be referred to the State Govt. the Department be informed that the proposed restructuring is purely an academic matter to be carried out for efficient management of the existing School of Engineering & Sciences.

4. **To consider and approve the proposal for creation of a charity fund for financial assistance to the poor and deserving students of the University.**

As charity begins at home, the Executive Council considered and approved the proposal. It was further decided that to widen the scope of the scheme, all fines realizable from students viz. absentee fine, library fine, late fee fine, breakage fine and fine on account of indiscipline/misconduct, etc. shall be deposited into the said fund.

5. **To consider disciplinary proceedings against Sh. Rajpal, Workshop Supdt.**

It was decided that a committee consisting of accounting/finance personnel be constituted to find out whether or not any financial irregularity was committed by Sh. Rajpal, Workshop Superintendent while making payments to M/s Mohan Brothers and if so, to work out the interest amount (as per prevailing bank rate from the date of withdrawal of money to the date of returning it back to the institute) to be recovered from him. The findings of the committee shall be placed before the Executive Council in its next meeting to consider and decide his case for re-instatement.

6. **Case of Extension of Sh. S.C. Aggarwal, OSD To Vice-Chancellor Beyond 30.06.2010**

The Executive Council considered and approved the extension of Sh. S.C. Aggarwal, OSD to Vice-Chancellor on contract basis from 01.07.2010 to 30.06.2011.

7. **Case of Extension of Sh. J.K. Sharma, ABO/Asstt. Registrar beyond 30.06.2010.**

The Executive Council considered and approved the extension of Sh. J.K. Sharma, Asstt. Registrar on contract basis from 01.07.2010 to 30.06.2011. It was further decided that as per the proposal, his salary shall be charged from Self-Financing Scheme of Law Department.

8. **To consider the contractual appointment of Sh. Lekh Raj as Hardware/Networking Assistant on consolidated salary of Rs.11,000/- under the UGC Scheme.**

Considered and approved.

9. **To consider the case of Rationalization of Sh. Inderjeet Singh, Generator Operator on the post of Helper in terms of Executive Resolution No. 3(5) dated 23/06/2008.**

Considered and approved.

10. **To consider and approve the minutes of the meeting of the committee dated 26.05.2010 regarding recommendations for regularization of canteen staff of the University.**

The Executive Council considered and approved the proposal in principle for onward submission to the State Government for creation of posts for the staff of canteen.

11. **To consider the appointment of Assistants/Superintendents/Assistant Registrars in this University as a seed staff over and above the ratio of promotion policy and also framing promotion policy for non-teaching staff in this University.**

The Executive Council considered and approved the proposal. It was, however, decided that at least 5 years experience in the immediate lower post or fifteen experience in the immediate and next lower post in ministerial cadre be considered for promotion and appointment.

12. **To consider and approve the duty charter of the Estate Officer, BPSMV, Khanpur Kalan.**

The Executive Council considered and approved the duties and functions of the Estate Officer as proposed. However, the following changes/additions/deletions were suggested to be carried out:-

Item No. 5:

The Estate Officer shall put forward proposal with complete justification before the authorities if he thinks that any change in use of University land is beneficial to the University in long run. However, the proposal for change of land use should be within the scope and meaning of the master plan (when it is ready).

Item No.7:

The Estate Officer shall be responsible to ensure that there is no encroachment of University land and property.

From item No. 8:

The word allotment of residences shall be deleted as there is provision for a house allotment committee and a duly constituted house allotment committee already exists in the University.

- 13. To Consider and approve to and fro visit to Delhi once in a week in respect of Prof. P.K. Hari, Director, SES**

Considered and approved.

- 14. To Consider and approve extension in tenure/ term of Dr. C.L. Anand as Visiting Professor in Department of Education for a period of one year w.e.f. 01 Jun 2010 on existing terms and conditions.**

The Executive Council approved the action taken by the Hon.ble Vice-Chancellor.

- 15. To Consider and approve Pay protection of Sh. Harinder Pal, Lecturer in Fashion Technology**

Considered and approved.

- 16. To Consider and approve the option certificate submitted by Dr. Suman Dalal, Reader in Education**

The Executive Council considered the matter and it was decided to defer the item. The members felt that it is a peculiar case and in the long run the career interests of the person concerned i.e. Dr. Suman Dalal, Reader in Education may be adversely affected. The members felt that Dr. Suman Dalal, Reader in

Education may be ignorant about the same, hence the members were of unanimous view that she may be afforded the opportunity to reconsider her option. Accordingly the matter shall be placed before the Executive Council in its next meeting after ascertaining the option of Dr. Suman Dalal, Reader in Education.

17. To Consider and approve implementation of Child Care Leave to Govt. Women Employees

The members were of the considered opinion that as the University is still in its developing stage and there is acute shortage of staff (teaching as well as non-teaching), it is not in the interest of this new University to implement the scheme right now. Hence it was decided to defer this item.

18. To Consider and approve the performa of Self Appraisal Report (SAR) to be adopted for the faculty of the University.

It was decided that this item should be first ratified by the Academic Council as it directly relates to the performance (self) assessment and appraisal of the faculty members.

19. To Consider and approve appointment of Ms. Sahbo Devi as Chief Warden

Considered and approved.

20. To Consider and approve the recommendations/ proceedings of the Selection Committee(s) for appointment to the posts of Professors, Readers & Lecturers in Ayurveda (Dravyaguna & Sharir Rachna), Hospitality & Hotel Administration, Pharmacy, Management, Commerce and Teaching of Science made in the meetings held from 20-23 April 2010 at Haryana State Guest House, Chankya Puri, New Delhi. The recommendations/ proceedings of the Selection Committees have been kept in sealed covers which will be placed on the table.

The Executive Council considered and approved the recommendations of the Selection Committees for appointment to the posts of Professors, Readers and

Lecturers in various subjects/Departments the University. These posts were advertised on 20.7.2009 vide BPSMV advertisement No. 1/July/09. Interviews for the posts were conducted in the in the Haryana State Guest House, Plot No. 1, Chankayapuri, New Delhi as mentioned below:-

Sl. No.	Name of the post	Date of interview
1	Professor (Dravyaguna)	20.04.10 & 14.06.2010
2	Professor (Sharir Rachna)	20.04.10
3	Reader in Hosp.& HA	21.04.10
4	Lecturer in Hosp. & HA	21.04.10
5	Lecturer Management	21.04.10
6	Reader in Pharmacy	22.04.10
7	Lecturer in Pharmacy	22.04.10
8	Lecturer Commerce	23.04.10
9	Reader Commerce	23.04.10
10	Lecturer Teaching of Science	23.04.10

The recommendations of the Selection Committees for appointment against these posts are as under:

Sr No.	Name of post/subject	No. Of Post	Category	Name of selected candidate/s	Name of wait listed candidate, if any
1.	Reader in Hospitality & Hotel Administration	01	Gen.	Sh. Ashish Dahiya	Sh. Saurabh Kumar Dixit
2.	Lecturer in Hospitality & Hotel Administration	02	Gen.	1. Sh. Alok Kumar 2. Sh. Pankaj Misra	Nil
3.	Reader in Pharmacy	01	Gen.	Dr. Neelam Jain	1. Sh. Saurabh Dahiya 2. Sh. Suresh

					Kumar
4.	Lecturer in Pharmacy	02	Gen. SC	1. Sh. Anil Hooda 2. Sh. Ashwani (SC)	1. Ms. Chanchal Goyal (Gen.) 2. Sh. Ankur Rohila (Gen.) 1. Sh. Naresh Kumar (SC) 2. Sh. Raghuvir Singh (SC)
5.	Lecturer in Management	01	SC	Ms. Minakshi Katyal	1. Ms. Monika Arya
6.	Lecturer in Teaching of Science	01	Gen	1. Ms. Poonam	1. Ms. Vinita 2. Ms. Sushma
7.	Lecturer in Commerce	02	Gen.	1. Ms. Bhavna Vashist 2. Ms. Seema	1. Ms. Shalu Rani 2. Ms. Anuradha 3. Ms. Reeti
8.	Reader in Commerce	-	-	None found suitable	Nil
9.	Professor in Sharir Rachna	01	Gen.	None found Suitable	Nil
10.	Professor in Drvaya Guna	01	Gen.	Sh. Mahesh Kumar Dadhich	Nil
11.	Lect. in Mgt. Studies	01	Gen.	Ms. Anshu Bhardwaj	Ms. Pooja

- 21. To consider the case of Rationalization of Sh. Dharambir Singh, Generator Operator on the post of Helper in terms of Executive Resolution No. 3(5) dated 23/06/2008.**

Considered and approved.

- 22. To Consider the Centre for Society-University Interface and Research (CSUIR)**

The Executive Council considered and approved the proposal in principle.

23 To consider the proposal sent to the State Government for creation of non-teaching posts.

The Executive Council considered and approved the action taken by the Hon^{ble} Vice-Chancellor. As regards the comments of the Higher Education Commissioner, Haryana on this item, it was clarified that the matter already stands referred to the State Government through the office of Higher Education Commissioner, Haryana.

24. To consider the implementation of the Accounts Code Part-I

Considered and approved.

25. To consider and approve the (Higher) functional pay scales of the post to the employees who are working on the lower pay scales.

The Executive Council considered the matter and in view of the comments of the Higher Education Commissioner, Haryana on this item, it was decided that the matter be referred to the State Government through the office of Higher Education Commissioner, Haryana.

26. To consider and approve the income and expenditure for the year 2009-10 and the budget estimates for the year 2010-11.

The Executive Council noted and approved the decisions taken by the Finance Committee of the University in its 3rd meeting held on 10th June 2010 at Chandigarh.

27. To note the amendments in proviso of sub section 3 of section 11 & sub section 2 of Section 11-A BPSMV Act, 31 of 2006 regarding increase in the age of Vice-Chancellor & Pro-Vice-Chancellor (Annexure-XXIX, page 112).

The Executive Council noted the amendments in the Act of BPS Mahila Vishwavidyalaya, Khanpur Kalan.

- 28. To Consider and approve revised guidelines for appointment of Guest/ Part-time teachers and review and revision of salary of Guest Faculty members as per guidelines issued by the University Grants Commission.**

The Executive Council deliberated upon the issue in detail and it was decided that the rates of monthly salary of Guest Faculty shall be fixed as under:

Lecturers @ Rs. 300/- per hour subject to a maximum of Rs. 15,000/-

Readers @ Rs. 400/- per hour subject to a maximum of 20,000/-

Professors @ Rs. 500/- per hour subject to a maximum of Rs. 25,000/-

These rates shall come into effect from the academic session 2010-11 commencing from July, 2010.

- 29. To consider and approve revised remuneration to Guest Lecturers/ Teachers of Kanya Gurukul Senior Secondary School as per directions of Financial Commissioner & Principal Secretary to Govt. of Haryana, Education and Language Department.**

The Executive Council considered and approved the proposal.

- 30. To approve the action taken by the Vice-Chancellor for creating an Equal Opportunity Cell in BPSMV, Khanpur Kalan in terms of the UGC letter No. DO.4-9/2009-U5 Dated 24.08.2009.**

The Executive Council considered and approved the proposal.

Supplementary Agenda

- 31 To consider the various issues relating to the working of University Engineering Cell, BPSMV, Khanpur Kalan.**

It was decided to defer the item till the next meeting.

- 32. To consider and approve the appointment of Sh. Atul Kumar as Horticulturist on consolidated salary of Rs.10,000/- per month on contract basis for a period of one year.**

Considered and approved the appointment of Sh. Atul Kumar as Horticulturist on a consolidated salary of Rs.10, 000/- per month on contract basis against the vacant post of Junior Engineer for a period of six months.

- 33 To Consider and approve the recommendations/ proceedings of the Rationalization Committee constituted for rationalization of the left out cases of Educational Institutions of BPSMV, Khanpur Kalan.**

Considered and approved.

- 34. To open & consider the recommendations/ proceedings of the Selection Committee(s) for appointment to the posts of Professor & Lecturer made in the meetings held from 29.05.2009 at Haryana State Guest House, Chankya Puri, New Delhi. The recommendations/ proceedings of the Selection Committees have been kept in sealed covers which will be placed on the table.**

The Executive Council considered and approved the proceedings of the Selection Committee for the post of Lecturer in Management held in the Haryana State Guest House, Chankya Puri, New Delhi on 29.05.2009. The recommendations of the Selection Committees for appointment against the post are as under:

Sr No.	Name of post/subject	No. Of Post	Cate-gory	Name of selected candidate/s	Name of wait listed candidate, if any
1.	Lecturer in Management	01	Gen.	Ms. Anshu Bhardwaj	Pooja
	-do-	01	R.C.	None found suitable	-

The Executive Council noted that there are two posts out of which one can be filled by this candidate and the other post will be kept vacant in view of orders of Hon^{ble} High Court. The Executive Council approved the proposal.

- 35. To consider & approve the recommendations/ proceedings of the Selection Committee(s) for appointment to the posts of Professor (Dravyaguna) for MSM Institute of Ayurveda made in the meetings held on 14.06.2010 at Haryana State Guest House, Chanakya Puri, New Delhi. The recommendations/ proceedings of the Selection Committees have been kept in sealed covers which will be placed on the table.**

The candidate for the post of Professor in Dravyaguna, Dr. Shalinder Bhardwaj was interviewed by the selection committee on 14.06.2010 at Haryana State Guest House, Chanakya Puri, New Delhi. The committee did not recommend the candidate for appointment based on his performance in the interview. The Executive Council considered and approved the proceedings of the Selection Committee.

- 36. To consider and approve payment of Rs. 5300/- per Guest Lecturer for having performed duties during Semester Examinations**

Considered and approved.

- 37. To consider and approve the Extension of Services of Mrs. Suman, Assistant Librarian, B.P.S.M. College, Khanpur Kalan.**

Considered and approved the extension in contractual appointment of Mrs. Suman as Library Assistant, B.P.S.M. College, Khanpur Kalan for another six months beyond 30.06.2010. It was further decided that the consolidated salary payable to her shall be Rs. 8000/- (Rupees eight thousand only) per month.

- 38. To consider and approve the purchase of one Honda City Staff Car and two Maruti Gypsy for official purpose.**

Considered and approved.

39. **To consider and approve the review of the previous years SARs for granting Selection Grade to Dr. Murti Malik, Lecturer and Mrs. Santosh Dahiya, Lecturer, BPSM Girls College.**

Considered and approved. The Executive Council authorized the Hon^{ble} Vice-Chancellor to take decision in all such cases in future.

40. **Any other item with the permission of the Chair.**

Complements and special observations of the learned members:

The learned members especially the Chancellor^s Nominees Prof. Vibha Dhawan, Executive Director, Tata Energy Research Institute, New Delhi and Mrs. Atiya Habeeb Kidwai, JNU, New Delhi complemented the Hon^{ble} Vice-Chancellor for the tremendous progress, by way of infrastructure development, expansion and academic progression, made by the University under her leadership in such a short period. The Hon^{ble} Vice-Chancellor also thanked them for their cooperation and guidance.

The meeting ended with a vote of thanks to the chair

REGISTRAR