

**BPS MAHILA VISHWAVIDYALAYA KHANPUR KALAN**

*Proceedings of the 12<sup>th</sup> meeting of Executive Council held on 23<sup>rd</sup> June, 2008 at 2.00 P.M. in the office of the Vice-Chancellor, BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat) under the chairmanship of Dr. (Mrs.) Pankaj Mittal, Vice-Chancellor, BPSMV, Khanpur Kalan (Sonipat)*

**The following attended the meeting:-**

1. Dr. (Mrs.) Pankaj Mittal, Vice-Chancellor - In Chair
2. Sh. Shiv Raman Gaur, I.A.S., Higher Education Commissioner
3. Sh. Ajit Joshi, IAS, Deputy Commissioner, Sonipat.
4. Prof. H.L. Verma, G.J. University, Hisar, Nominee, FCPS, Technical Education, Haryana
5. Dr. Balbir Kaur, Registrar

**Following decisions were taken:**

1. **To confirm the minutes of 11<sup>th</sup> EC meeting held on 10.6.2008.**  
The Minutes of 11<sup>th</sup> meeting of the E.C Held on 10.6.2008 were confirmed.
2. **To note the follow –up action taken in the 11<sup>th</sup> meeting of the E.C.**

The EC noted with appreciation, the action taken by the University on various decisions taken in the 11<sup>th</sup> meeting of the Executive Council.

3. **Rationalization of staff of Constituent Institutions/Colleges.**

The EC noted approved the recommendations of the Committee constituted by the University for rationalizing the staff. The following was approved:-

1. Staff on Grant . in . aid post may be absorbed straightaway.
2. Staff appointed by due procedure and qualified may be absorbed and given regular scale.
3. Staff who have completed 10 years of continuous service and are qualified but where procedure is not followed may be absorbed and given regular scale
4. Staff having less than 10 years of continuous service, and qualified but procedure not followed may be absorbed and given regular scale.
5. The staff which is not qualified may be given considered salary till such time they acquire the required qualifications. Lower posts may be considered whenever possible.
6. The staff on fixed salary, without any breaks in service and qualified may be given the fixed salary with annual increase.
7. The staff on contract basis with due break in service may be given minimum wages i.e. DC rates with 10% increase after five years or revisions of minimum wages whichever is higher.
8. The teaching staff on contract basis in colleges may be given Rs. 10,000/- per month.
9. Hostels Wardens with at least Metric qualifications may be re-designated as Hostel Supervisors with consolidated salary of Rs.-4500/- per month with 10% increase after every five years of service. Those with less than Matric to get minimum wages with 10% increase after every five years of service.

10. The Cooks and Helpers in the hostels may be given DC rates. However, an increase of 10% for every 5 years of services rendered may be given to the old Cooks.

The Executive Council recommended the creation of equivalent numbers of posts & advised the University to approach the State Government for its creation. The EC also recommended that the case of 30 employees of TIG, Bhainswal Kalan may also be referred to the State Government for seeking clarification as to whether these employees may also be considered as per the above policy.

Sh. Shiv Raman, Gaur, Commissioner, Higher Education, Haryana advised that the recommendations at Sr. No. 2,3&4 may be implemented only after getting approval of the State Government with regard to sanction of equivalent number of posts.

It was recommended that the case may referred to the State Govt. for concurrence and approval for implemented the above recommendations.

**4. To approve the new courses at MSM Institute of Ayurveda w .e .f . session 2008-2009.**

The EC approved the launch of the following two courses

- Courses:
1. Certificate Course for Panchkarma Technician(CCPT)
  2. Certificate Courses in Yoga & Naturopathy(CCYN)

- Eligibility:
1. 12<sup>th</sup> pass
- Duration
1. CCPT -6 months
  2. CCYN -6 months

Mode: Part time.

Fee Structure : Rs. 12,000/- for each course.

**5. To create a single window system for income & expenditure of the University.**

The EC approved the proposal of Single Window system on principle. However, it was mentioned that a Finance Committee may be constituted to formulate the financial system of the University and to streamline and advise the University on the Matters relating to the financial policy. The services of retired C.A.O., Finance Controller, Government Auditor may be taken for the purpose.

**6. Weightage of internal evaluation while implementing the Semester System in the University.**

The EC felt that a committee may be constituted to look into the weightage of internal and external evaluation, keeping in view the conditions prevailing in the University. The same committee may also be authorized to prepare ordinance on this issue.

**7. To approve the lists of Experts for selection of teaching faculty in the University for a period of two years.**

The EC approved the panel of experts in various subjects and authorized the Vice . Chancellor to add more names to the panel of experts.

The EC further resolved that a nominee of the Chancellor shall be included in the Selections Committee for various teaching posts. The University may amend its statutes accordingly to incorporate the above modification.

**8. Appraisal of present status of Land Acquisition.**

The EC approved the additional expenditure of Rs. 1, 17, 84, 144/-after deducting the interest accrued on Rs.65 crores already deposited for acquisition of land to be paid to SDO(Civil )-LAC, Ganaur.

**9. To note the efforts being made by the University to get funds from the 12<sup>th</sup> Finance Commission.**

The EC appreciate the action taken by the University in exploring the possibilities for getting funds from 12<sup>th</sup> Finance Commission, for repairs of buildings.

**10. To approve the minutes of Selections Committee meeting held on 20.6.2008.**

The EC approved the appointment of Sh. A.N. Sachdeva as OSD TO Vice .Chancellor against the sanctioned post of Deputy Registrar on consolidated salary of Rs. 20,000/- per months for a period of one year.

**11. To consider the opening of CPF account in respect of teaching/non-teaching employees of the University of B.P.S.M.V. Khanpur Kalan.**

The EC approved the following:-

1. To open a single CPF account of the University in the P.N.B. Khanpur kalan.
2. To deduct the APF (Additional Provident Fund) amount from the salary of the employees who are still on probation.

**12. Change of nomenclature of Institutions/Colleges/Department.**

The EC approved the nomenclature of the Institutions/ Departments as under:-

1. School of Engineering &Sciences, BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat).

2. School of English Language Teaching, B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat).
3. School of Foreign Languages, B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat).
4. School of Law, B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat).
5. School of Management Studies, B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan(Sonipat).
6. School of social work, B..P.S.Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat).
7. Bhagat Phool Singh Memorial Girls College, B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat).
8. B.P.S.College of Education, B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat).
9. M.S.M. Institute of Ayurveda , B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan(Sonipat).
10. B.P.S. Institute of Polytechnic, B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat).
11. Kanya Gurukul Senior Secondary School, B.P.S.Mahila Vishwavidyalaya, Khanpur Kalan(Sonipat).
12. Campus School, B.P.S. Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat)

However, the EC was of the opinion that the University shall at the earliest make ordinances in this regard.

**13. Installation/ fixation of University hoardings on Sonipat- Khanpur Road by HSRDC, Chandigarh.**

The EC approved the allocation of work of installation of the University hoardings on Sonipat . Khanpur Road to H.S.R.D.C, Chandigarh.

**14. To consider the introduction of five day's week for non-teaching staff in the B.P.S.M.V., Khanpur Kalan on the pattern of other sister Universities in the State.**

The EC approved the proposal of 5 days week for Non . teaching Staff on the pattern of K.U.K .Kurukshetra & M.D.U. Rohtak. However, it was recommended that measures be taken by the University to ensure that there is no difficulty with regard to opening of Labs, Rooms & Cleanliness etc. for teaching faculty on Saturdays. The numbers of working hours shall also be increased on five workings days to compensate for work . load of the sixth day.

**15. Ordinance, Rules and Regulations for Central Library.**

The EC approved the Ordinances & Regulations for the central Library

**16. Advisory Committee for advising the university on various Building Projects (Old and New)**

The EC approved the constitution of following Advisory Committee for advising the University on various building Projects .The EC also authorized thee Vice-Chancellor to add special invitees as and when required.

1. Prof. Prem Krishna  
Former Prof. of Civil Engineering  
IIT, Roorkee.
2. Prof. Dulal Goldar  
Former Principal,  
Delhi College of Engineering  
New Delhi.

3. Prof. S.B.Singhal  
Former Principal  
Govt. College of Engineering, Gorakhpur
4. Prof. D.V.S. Verma,  
Director School of Engineering & Sciences  
BPS Mahila Vishwavidyalaya
5. Sh. B.S.Chhikara,  
Former Executive Engineer,  
PWD (B&R) Haryana.  
H.No.48, Sector -1, Rohtak.
6. Mr. C.S.Rana,  
Retd. Chief Engineer  
PWD B&R
7. Sh. C.B.Sharma,  
Retd.S.E.(B&R)  
Hisar

**17. Any other item**

(i) The EC was informed that in last meeting, the EC had approved the purchase of two Ascent Staff Cars for official use of the University. However, on enquiry, it was found that Ascent was not available through Director, Supply & Disposal, Haryana through which only Honda City, Ford Fiesta and Indigo could be purchased. The EC, therefore, approved the purchase of Ford Fiesta/ Indigo within the sanctioned amount Rs.5 lacs, in place of Ascent Car. The University may also consider to purchase Swift DZIRE VXI if it is available within sanctioned amount of Rs.5 lacs.



(ii) The EC was informed that in the last meeting, the purchase of Honda City was approved for the Vice-Chancellor. However, the issue of payment of Sales Tax in the absence of C Form for purchase of Honda City in view of the fact that no staff car was available for the Vice-Chancellor at the moment and hence the purchase was purchase was required on an urgennt basis. The EC advised the University to apply for C Form for future purchase.

(iii) The matter regarding the appointment of Dr. Vishav Mohini as Deputy Director (Sports) on contract basis on consolidated salary protecting her last pay drawn as approved vide EC resolution no. 8 of its 11<sup>th</sup> meeting held on 10.6.2008, was further discussed.

The EC further resolved , that the consolidated salary may vary from time to time in keeping with the benefits of DA/ Increments she would have accrued, had she continued in Punjab University.

REGISTRAR